



Regional Club Charter Registration / Application Form

Regional Club Charter Registration / Application Form Process

Washington Youth Soccer and the Regional Club Subcommittee appreciate your interest in becoming a chartered Regional Club.

As the governing body of soccer here in our state, we share the responsibility with our member organizations for both developing and governing the game. Modernizing and running the game effectively will create the overall framework for the game to prosper. In the new Washington Youth Soccer organization structure, the Washington Youth Soccer staff will work together with our Board of Directors Soccer Operations Committee and their subcommittees to improve our infrastructure, our management practices at all levels, our competitive programs, and most importantly our development programs.

To enable this improvement, Washington Youth Soccer has introduced the Regional Club Charter program. This establishes standards for clubs serving the regional level players and coaches, and better enables the introduction of coach and player development programs. Combined with the Regional Club Subcommittee, it also creates a community that works together to drive the innovation of our game.

As you prepare your application, please consider the following:

- 1) There will be no more than one Regional Club per Association (with one exception from the grandfathered PDL clubs).
- 2) To qualify for a new Regional Club, an association must have greater than 4000 registered players, or be geographically isolated (greater than 60 miles from any neighbouring Regional Club).
- 3) The application process is used to evaluate the club on three dimensions; organizational, technical, and performance.
- 4) The performance threshold is based on points garnered by the club during state cups; the minimum requirement is 25.
- 5) The application process is open year round; however, final approval may be delayed pending state cup competitions if a club doesn't have a competitive history, or has not yet achieved the minimum requirement of 25 points.
- 6) Following review of the application materials, the process will include an interview with organizational and technical leadership.

We look forward to reviewing your submission and providing feedback.



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Association and Club Contact Information

NAME OF CLUB: _____ DATE OF REGISTRATION/APPLICATION: _____
ADDRESS: _____
ZIP: _____
TELEPHONE: _____ FAX: _____ CELL: _____
EMAIL(S): _____

NAME OF CLUB PRESIDENT _____
ADDRESS: _____
ZIP: _____
TELEPHONE: _____ FAX: _____ CELL: _____
EMAIL(S): _____

ASSOCIATION AFFILIATED TO: (ADD SIGNATURE BLOCK)

DIRECTOR OF COACHING
NAME: _____
ADDRESS: _____
ZIP: _____
TELEPHONE: _____ FAX: _____ CELL: _____
EMAIL(S): _____

TECHNICAL DIRECTOR (IF APPLICABLE)
NAME: _____
ADDRESS: _____
ZIP: _____
TELEPHONE: _____ FAX: _____ CELL: _____
EMAIL(S): _____

List additional club leadership (i.e., Executive Director, Youth Development Director):

Club Links - Please list club and association websites:



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Association Qualifications

What is the player count of your association for current year, and prior three years: _____

List the associations that border your association: _____

If less than 4000 players, list the nearest current Regional Clubs and their distance from the center of your association:

Provide any other factors to consider in qualifying your association for a chartered Regional Club (can include as an attachment if preferred):

Club Qualifications

The application process will consist of an evaluation of the club's practices in key areas that are considered fundamental to driving a quality, club-based developmental experience in a stable environment. This review will be performed by coaching and administrative leaders from Washington Youth Soccer and Regional Clubs. Regardless of approval status, the results and recommendations for improvement will be shared with club and association.

Please complete and/or attach the following:

- 1) A narrative application, stating your interest in applying, your understanding of the purpose and charter of the Region Club program and its applicability to your club and association, and outlining a summary of your developmental philosophies, approaches, and club qualifications. This is an executive summary of your application.
- 2) Organizational materials
 - a. Association bylaws
 - b. Club bylaws, policies and procedures
 - c. Field assets and field management approach (i.e., list of fields, are they owned, leased, rented, or available through the community, and process to show stability of access)



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- d. Club financials for previous two years, financial practices and processes, and most recent audit of financial practices
 - e. Performance review/ satisfaction survey results, any related action plans to demonstrate approach to continuing improvement
 - f. Parent/ player materials, including parent/player code of conduct, contracts, information handouts
 - g. Sample coaching contract
 - h. Any materials/ evidence related to risk management, safety, first-aid, concussion policy compliance
 - i. Any materials related to diversity or financial aid
- 3) Technical and Performance Materials
- a. Attach a copy of your club development plan. Should include any materials related to activities to improve development throughout your association (i.e., mod programs, relationships with select/ developmental programs) (*sample content to consider in Appendix C*)
 - b. Attach director-level and coaching qualifications
 - c. Attach coaching staff development plans and practices (*form in appendix B*)
 - d. Complete and attach team summary (*form in appendix B*)
 - e. Attach coach code of conduct, additional requirements around safety/ first aid
 - f. Attach information on college placement programs (club or association level), any applicable player placement data

In completing this application our Club and association are committing to the requirements of Washington Youth Soccer Regional Club Charter Program and to raising standards in Soccer. We also confirm that the information provided is correct.

Association President:

Date:

Club President:

Date:

Club Director of Coaching:

Date:

Club Technical Director:

Date:

Thank you for completing Washington Youth Soccer Regional Club Charter Application. By doing so you are contributing to raising standards within grassroots soccer here in Washington State.

Club development is an integral part of Washington Youth Soccer's development strategy with the aim of improving the quality and sustaining the involvement of players, coaches, administrators, and volunteers in soccer.

Washington Youth Soccer commends you on your commitment and dedication in supporting this aim and hope that this process will allow you to gain recognition for the service you provide to the local soccer community.



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Appendix A: Cup points formula

Clubs will meet the threshold of 25 points accrued from Championship Cup finishes for their teams:

CUP	Place	Teams	Pts	
Champ	1	1	14	Champion
Champ	2	1	13	Finalist
Champ	3	2	12	Semi-final
Champ	5	4	10	Quarters
Champ	9	8	5	Eliminations



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Appendix B: Cup points formula

The embedded files below are for use in documenting coaching qualifications and team information.



Regional Club
application form-Coac

Coaching Qualification form



Regional Club
application-Team List

Team List and History form



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Appendix C: Club Development Plan Example content

Washington Youth Soccer - Club Development Plan Example

Stickly United Development Plan Season 20__ / to 20__

NOTE: Your Achievement Targets are a summary or a 'snapshot' of the exact outcome of fulfilling specific objectives.

Progress & Preservation	This section identifies how the club plans to retain and grow provision and develop flexible club formats that will support existing players and introduce new players from diverse communities into soccer.		
Aim	To provide opportunities for young people of all ages and abilities to play soccer		
Objective	Achievement targets	Timescale	Responsibility
1- Retain all existing teams Retain a good level of support to existing teams, including quarterly Team Manager and Coaches meetings	All existing teams retained	Year 1 and annually	Soccer Development Committee Team Managers Technical Director
2-Develop membership each year through engaging new players, coaches and managers	Improve membership each Year	Year 1 and annually	Soccer Development Committee Technical Director
3-Develop a school-club link program each year. Work with a focus primary school to engage new players to squads where appropriate	6 training sessions delivered at the school	Year 1 and annually	Youth Development Director
4- Work with Association to develop a community outreach / diversity development program for players (5 – 7 years old)	Community Partners	Year 1	Youth Development Director & Technical Director
5-Ensure that our club is implementing Washington Youth Soccer Long Term Player Development “LTPD”	Entire club	Year 1	Youth Development Director & Technical Director



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Player Development	This section identifies how the club will support every player to realize his/her potential - in particular support the development of skills at a younger age. The 5-12 year-old (zone 1) group is absolutely crucial to embedding basic skills, enhancing enjoyment of the game, developing healthy lifestyles and creating a new generation of talented players.		
Aim	<ul style="list-style-type: none"> - To raise the standards of players within the club - To support the development of coaches to create better players 		
Objective	Achievement targets	Timescale	Responsibility
1- Encourage all 5-12s (zone 1) to express themselves during training, Follow Washington Youth Soccer LTPD and develop volunteer coaches	Age appropriate training LTPD	Year 1 and annually	Youth Development Director & Technical Director
2- All coaches that work with U12s and below teams attend Washington Youth Soccer Age Appropriate Introductory coaching module	All coaches attend Module	Year 1 and annually	Soccer Development Committee Technical Director
3- Coaches to attend Washington Youth Soccer module Identify appropriate coaches.	1 coach per year	Year 1 and annually	Youth Development Director
4- Coaches to promote basics skill development training and coaching exercises to the parents of players to increase practice time at home – Promote Washington Youth Soccer’s Star 1 Skills program.	3 Meetings per year	Year 1	Youth Development Director & Technical Director
5- Run a transition festival in May each year to give players moving from 6 a side to 9v9 the experience of the wider format of the game	1 jamboree a year	Year 1	Youth Development Director & Technical Director



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Washington Youth Soccer - Club Development Plan Example

Development Plan Seasons 2010/ to 2011

Progress & Preservation			
Aim			
Objective	Achievement targets	Timescale	Responsibility

Player Development	
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