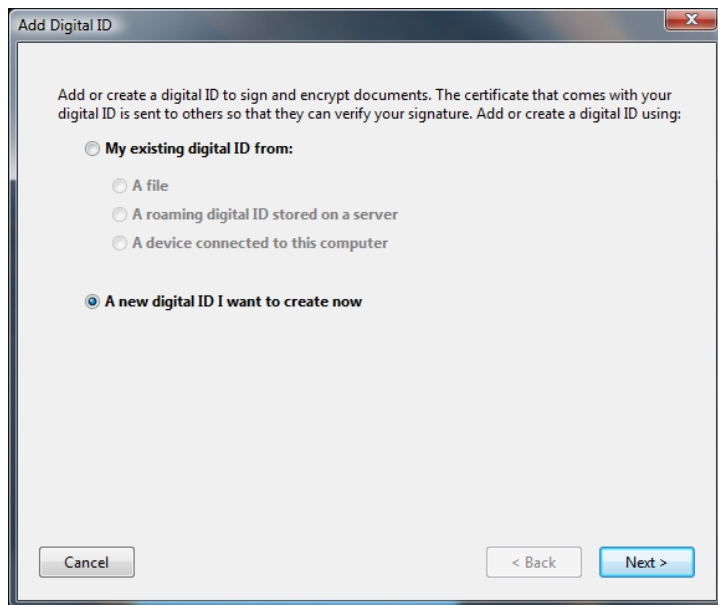


How to create a digital ID in Adobe to sign Washington Youth Soccer Tournament Sanctioning Packet documents:

Windows Vista:

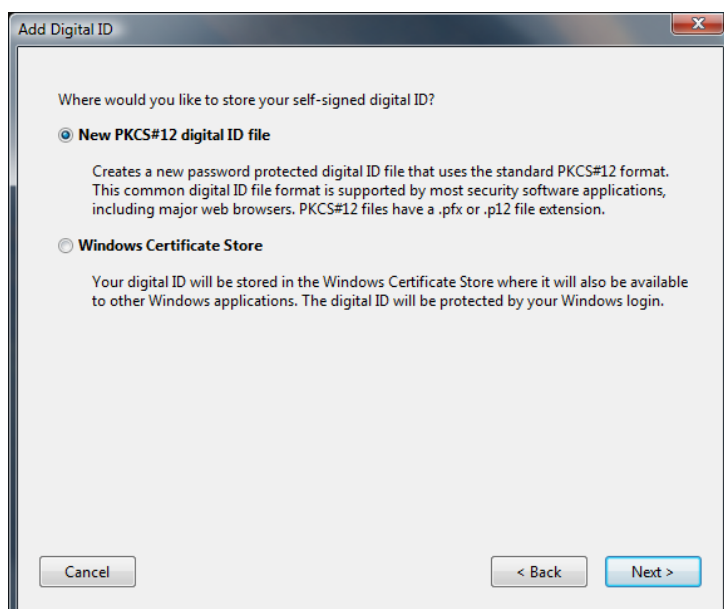
Step 1:

Choose “A new digital ID I want to create now” and click the “Next” button.



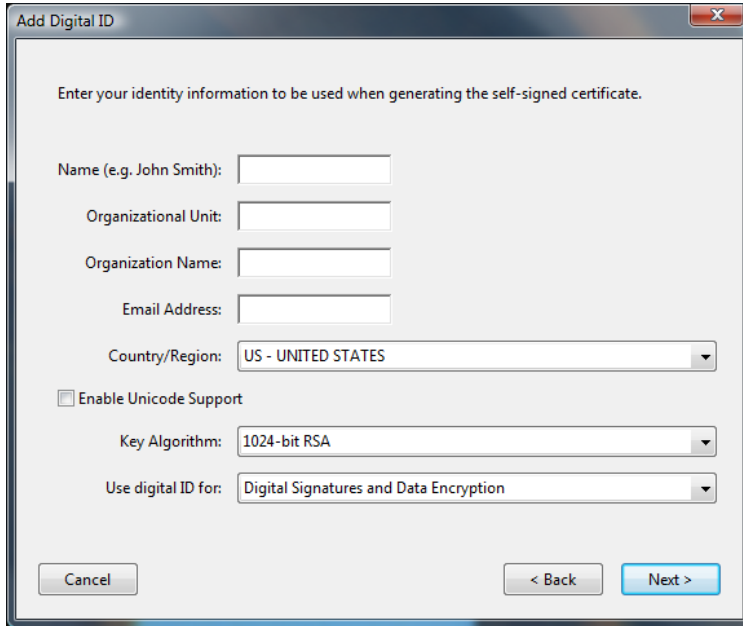
Step 2:

Choose “New PKCS#12 digital ID file” and click the “Next” button.

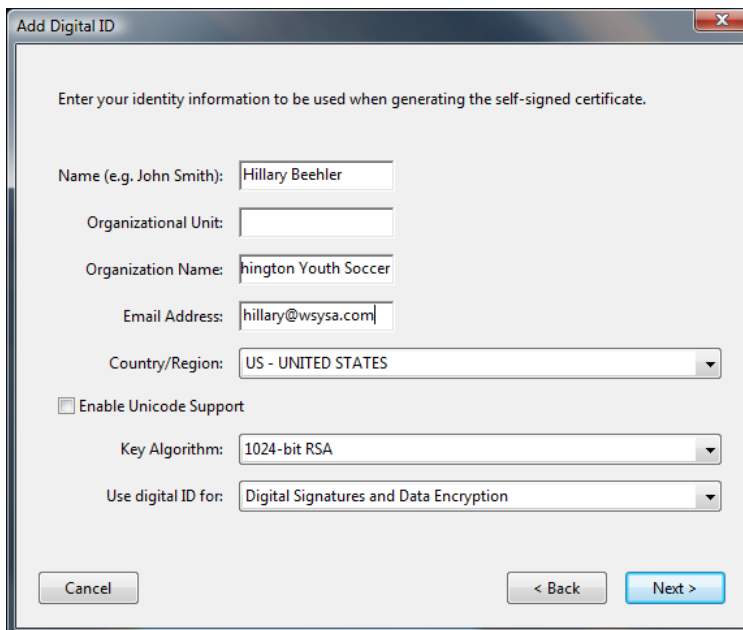


Step 3:

Fill in the data fields with your identifying information (Name, Position, Soccer Club/Association, Email address) and click the "Next" button.



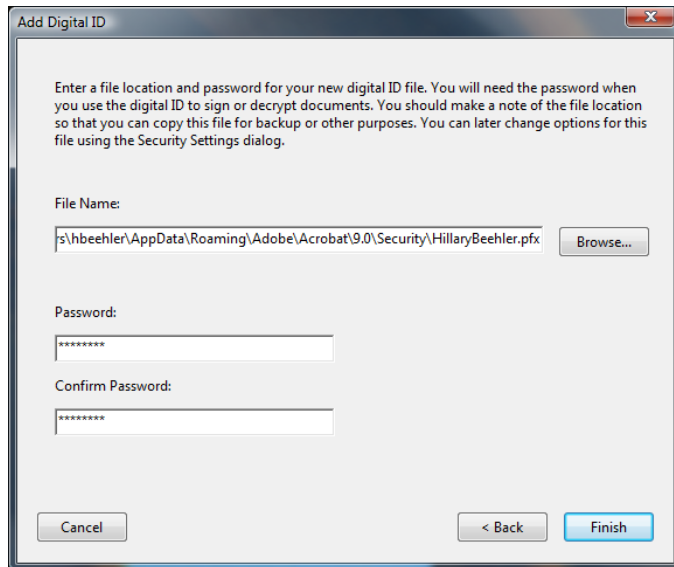
The screenshot shows a dialog box titled "Add Digital ID" with a close button (X) in the top right corner. The main text reads: "Enter your identity information to be used when generating the self-signed certificate." Below this, there are several input fields: "Name (e.g. John Smith):", "Organizational Unit:", "Organization Name:", "Email Address:", "Country/Region:" (a dropdown menu showing "US - UNITED STATES"), "Enable Unicode Support" (a checkbox), "Key Algorithm:" (a dropdown menu showing "1024-bit RSA"), and "Use digital ID for:" (a dropdown menu showing "Digital Signatures and Data Encryption"). At the bottom, there are three buttons: "Cancel", "< Back", and "Next >".



The screenshot shows the same "Add Digital ID" dialog box, but now the input fields are filled with text. The "Name" field contains "Hillary Beehler", "Organization Name" contains "hington Youth Soccer", and "Email Address" contains "hillary@wsysa.com". The "Country/Region" dropdown still shows "US - UNITED STATES", "Key Algorithm" shows "1024-bit RSA", and "Use digital ID for" shows "Digital Signatures and Data Encryption". The "Enable Unicode Support" checkbox remains unchecked. The buttons at the bottom are "Cancel", "< Back", and "Next >".

Step 4:

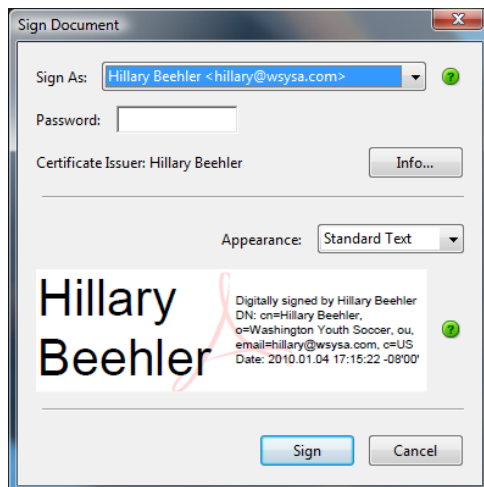
Create a password for your digital ID and confirm new password in data fields. Click “Finish” button. You have now created a digital ID that you can use to electronically sign the tournament sanctioning document.



The screenshot shows a dialog box titled "Add Digital ID". It contains the following text: "Enter a file location and password for your new digital ID file. You will need the password when you use the digital ID to sign or decrypt documents. You should make a note of the file location so that you can copy this file for backup or other purposes. You can later change options for this file using the Security Settings dialog." Below this text are three input fields: "File Name:" with the path "s:\hbeehler\AppData\Roaming\Adobe\Acrobat\9.0\Security\HillaryBeehler.pfx" and a "Browse..." button; "Password:" with a masked field "*****"; and "Confirm Password:" with a masked field "*****". At the bottom are "Cancel", "< Back", and "Finish" buttons.

Step 5:

Enter your password and click “Sign” to electronically sign the tournament sanctioning document with your new digital ID.



The screenshot shows a dialog box titled "Sign Document". It contains the following elements: "Sign As:" dropdown menu showing "Hillary Beehler <hillary@wsysa.com>"; "Password:" masked input field; "Certificate Issuer: Hillary Beehler" with an "Info..." button; "Appearance:" dropdown menu showing "Standard Text"; a preview area showing "Hillary Beehler" in large text and "Digitally signed by Hillary Beehler DN: cn=Hillary Beehler, o=Washington Youth Soccer, ou, email=hillary@wsysa.com, c=US Date: 2010.01.04 17:15:22 -08'00'" in smaller text; and "Sign" and "Cancel" buttons at the bottom.