
EXECUTIVE OFFICE

Chief Executive Officer – Terry Fisher

- Marketing meeting with Sports Authority
- Cup Review with staff
- Meeting with Tacoma Pierce County Junior Soccer Association
- Risk management meetings process review
- Budget meetings
- Presidents Cup review with staff
- *Soccer for Success* review
- Planning for Annual General Meeting and Board Of Directors elections
- Elite Player Development meetings and planning
- Conference call with Region IV

TECHNICAL DEPARTMENT

Technical Director – Timo Liekoski

- No Report Submitted

Director of Coaching Education – James Charette

- Reviewed courses & coaching education survey results → identified areas for improvement
- "E" Course District 1 Recap
- "D" Performance Review District 3 Recap
- Coaches Corner: Club contact, Coaching education interview with Mentor and Candidate regarding the "D" License
- Email and phone for various coaching education questions

Program & Event Manager – Lacey Schreiner

EPD:

- Finalized the Elite Player Development Memorial Day Announcement
- Coordinating merchandise for Memorial Day Event
- Preliminary schedule for the Memorial Day Event
- Preliminary schedule for tryouts

Coaching Education:

- Emails & payments for the Auburn "D" License Performance Review & Whidbey Island
- Regional Development Officer reports and payments
- "C" License organization and mailed results

Competition Development Manager – Matt Moran

- Two calls with potential new sponsors
- Met with Sounders U23 and Sounders Women regarding partnership
- Renewed Sports Authority agreement
- Met with Virginia Mason to discuss complex layout
- State Cup communications and reschedules
- Reviewing State Cup disciplinary procedures
- Communications to Regional bound teams
- Tournament sanctioning

Competitive Programs & Business Practices Advisor – Todd Lincoln

- RMA support and policy clarification
- Regional Club Subcommittee Meeting
- Club/Association Meeting TPCJSA/NSYSA

Recreational & Select Programs Coordinator – Kim Calkins

- Responded to general inquiries via phone/email re: recreation, select, TOPSoccer
- TOPSoccer Special Olympics WA outreach and Summit preparation
- Hall Of Fame planning
- 12/1 event strategic discussions
- Recreational program model and communications strategic planning with staff
- Recreational Subcommittee meeting
- Recreation Club outreach meetings
- Washington Youth Soccer landscape meetings
- Select level feedback discussions for fall 2013

MEMBER SERVICES & OUTREACH DEPARTMENT

Organization and Member Services Director – Hillary Beehler

Member Services:

- Answered phone calls and emails to put members in touch with staff members for more assistance
- Followed up on action items from local meetings recently attended
- Reached out to Central and Eastern WA member organizations for visits in April and May

Meetings:

- Membership Advisory Committee (MAC) meeting

Community and Outreach Program Manager – Ellie Lipton

- Observed *Soccer for Success* programs
- Progress reports & improvement strategies for coaches
- Data entry
- March *Soccer for Success* budget write-up
- Outreach for summer tournaments

Region 5 Director of Member Services – Ron Witherup

- Out of Office 4.1.13-4.5.13

Administrative Assistant – Maria Zuniga

- Risk Management
- *Soccer for Success* administrative support
- *Soccer for Success* translations
- *PlayOn!* translations

MARKETING & COMMUNICATIONS DEPARTMENT

Marketing & Events Manager – Kristen Phillips

- Updated Club/Association contact information in website directory
- Managed social media
- Web slides posted to website
- Web updates as needed
- Updated sanctioned tournaments on the website
- Of the Year Awards
- Annual General Meeting planning
- Awards Luncheon planning
- Edited/reviewed *PlayOn!*