



**Washington Youth Soccer**  
 500 S. 336<sup>th</sup> Street, Suite #100 · Federal Way, Washington 98003-6389  
 PHONE (253) 4-SOCCER · FAX (253) 925-1830 · TOLL FREE 1-877-424-4318  
 www.WashingtonYouthSoccer.org



## Washington Youth Soccer Tournament Application Packet

### Board of Directors

Doug Andreassen  
*President*

Larry Mana'o  
*Vice President*

George Maitland  
*Treasurer*

Tom Ament

Bill Hurme

William Nuttall

Jan Phillips

Chuck Porter

Mark Schuur

Steve Scranton

Exequiel Soltero

Sylvia Young

### District Commissioners

Ron Lambalot  
*District 1 Commissioner*

Brad Masters  
*District 2 Commissioner*

Warren Wheelock  
*District 3 Commissioner*

Kasey O' Leary  
*District 4 Commissioner*

Mike Terris  
*District 6 Commissioner*

Steve Seddon  
*District 7 Commissioner*

### Washington Youth Soccer Office

Terry Fisher  
*Executive Director, CEO*

This packet contains the forms that must be completed if you wish to host a Washington Youth Soccer sanctioned tournament. Each form must be completed in its entirety; incomplete, illegible or outdated forms will be returned unprocessed. Applications may be denied if Washington Youth Soccer has not received misconduct or final tournament reports relating to the previous year's tournament.

Submit the application packet to the Washington Youth Soccer office at the address listed above. The completed packet should include:

- Washington Youth Soccer Application for Tournament Sanction
- Washington Youth Soccer Tournament Hosting Agreement
- US Youth Soccer Application to Host a Tournament or Games
- US Soccer International Tournament / Games Hosting Agreement
- USSF Application to Host a Tournament or Games involving Foreign Teams and appropriate fees for hosting teams outside the United States.
- Tournament or Jamboree Rules **See USSF Rules Checklist for Tournaments enclosed in this packet if your tournament will be hosting foreign teams.**

### GENERAL REMINDERS:

1. Tournament committee chairs must have current Risk Management Acceptance.
2. Tournament reports are to be submitted to the Washington Youth Soccer Office as follows:
  - A. Disciplinary Reports: within 48 hours of the last game of the tournament.
  - B. Post tournament reports: within thirty (30) days of the event conclusion.
3. Tournaments will not be posted to the web site until all necessary approvals have been obtained.
4. If your tournament will be hosting foreign teams you **MUST** use the **USSF Rules Checklist for Tournaments** as your template for the composition of your tournament rules.

For assistance with the tournament sanctioning packet, please contact Jillian Higgins, Financial Coordinator/Human Resources Administrator, at [Jillian@WashingtonYouthSoccer.org](mailto:Jillian@WashingtonYouthSoccer.org) or (253) 476-2237 ext. 103, or toll free 1(877) 424-4318 ext 103.



Affiliates:  
 FIFA  
 US Soccer Federation  
 US Youth Soccer

9/27/2010



# Washington Youth Soccer



500 S. 336<sup>th</sup> St Suite #100  
 (253) 4 SOCCER • 1 (877) 424-4318 ext 103  
 FAX (253) 925-1830  
[www.WashingtonYouthSoccer.org](http://www.WashingtonYouthSoccer.org)  
[Jillian@WashingtonYouthSoccer.org](mailto:Jillian@WashingtonYouthSoccer.org)

## WASHINGTON YOUTH SOCCER APPLICATION FOR TOURNAMENT SANCTION

COMPETITIVE     DEVELOPMENTAL     SELECT     RECREATIONAL     JAMBOREE

Name of Tournament \_\_\_\_\_

Tournament Dates \_\_\_\_\_

Gender:     Boys     Girls

Ages: U- \_\_\_\_\_

Entry fee: \$ \_\_\_\_\_

**Teams Participating will be invited from:**

- Competitive - Premier Division I, II, III and WSYDL
- Select District , Inter District Leagues, Commissioners Youth League
- Recreational
- Jamboree U10 and below
- Other State Associations
- Foreign Teams
- Friendly Games Only

Source of referees \_\_\_\_\_

District \_\_\_\_\_ Member Association \_\_\_\_\_ Club \_\_\_\_\_

Tournament Director \_\_\_\_\_

Legal name \_\_\_\_\_ RMA # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone ( ) \_\_\_\_\_ Email Address \_\_\_\_\_

Web site \_\_\_\_\_

Tournament Deadline \_\_\_\_\_

**“Washington Youth Soccer Rules of Competition”** will apply unless modified and approved by appropriate Washington Youth Soccer Board member(s). If modified, please attach modifications to this application. **ALL PLAYERS MUST BE INSURED.** Per Washington Youth Soccer Rule 207 (a) All players under the jurisdiction of Washington Youth Soccer (includes Member Associations and Districts) must be insured through Washington Youth Soccer before being allowed to participate in any Washington Youth Soccer activities.

TOURNAMENT DIRECTOR

SIGNATURE: \_\_\_\_\_

(Signature indicates that you have read the above statement and will adhere to these rules)

ASSOCIATION APPROVAL

Name \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

DISTRICT APPROVAL

Name \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

STATE APPROVAL

Name \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

# Washington Youth Soccer Tournament Hosting Agreement

## (Addendum to U S Youth Soccer Tournament/Games Hosting Agreement)

In consideration of permission being granted to \_\_\_\_\_ (Host Association) to hold a tournament at \_\_\_\_\_ (city) \_\_\_\_\_ on the dates of \_\_\_\_\_, we hereby agree that as the Tournament Host Organization we will, in addition to the US Soccer Hosting Agreement, abide by the following:

### CREDENTIAL CHECKS

We agree that we shall conduct credential checks to ensure that:

1. All players are registered with U S Soccer or other affiliated organizations (ex: AYSO, USYS, YMCA).
2. All out of state and foreign teams present approved application to travel from the appropriate authority.
  - (a) Out of state teams must have their State Organization Member approval.
  - (b) All foreign teams must show USYS approval as well as approval from their Federation Organization Member.
3. All foreign team players must present picture identification cards issued by the team's Federation Organization Member

### POST TOURNAMENT REPORT

We agree that we shall file a Tournament Report with the National State Association (Washington Youth Soccer) granting us permission to host this tournament, within thirty (30) days of the conclusion of the tournament. We understand that failure to file the report shall preclude the tournament host from receiving sanction for the following seasonal year until the report is filed. The Tournament Report shall include the following information:

1. The number of teams participating in each age division.
2. The name of the champion for each division, if a champion is determined.
3. If "Sportsmanship Awards" are given, indicate the criteria for the award and to whom they were given.
4. The number of fields used for the tournament.
5. The name of the tournament sponsor, if any.

### DISCIPLINARY COMMITTEE

We agree that we shall appoint a Disciplinary Committee and that all cards issued will be written up on the Misconduct Report Form with punishments per Washington Youth Soccer Rule 605. All misconduct reports and Tournament Disciplinary Committee minutes will be sent to the Washington Youth Soccer Disciplinary Director, via the Washington Youth Soccer office within 48 hours of the completion of the tournament. We have selected a Disciplinary Committee Chair for the tournament:

Legal Name \_\_\_\_\_  
Date of Birth \_\_\_\_\_ RMA # \_\_\_\_\_  
Street \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone (     ) \_\_\_\_\_  
E-Mail \_\_\_\_\_

### REFEREE ASSIGNOR

We agree that in accordance with USSF Bylaw 532, we shall use only USSF registered referees who are in good standing for all tournaments games, and shall utilize one or three referee systems utilizing the diagonal system of control. We intend to use a three referee system for the following age divisions: \_\_\_\_\_  
\_\_\_\_\_. The referee assignor for the tournament is:

Legal Name \_\_\_\_\_  
Date of Birth \_\_\_\_\_ RMA # \_\_\_\_\_  
Street \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone (     ) \_\_\_\_\_  
E-Mail: \_\_\_\_\_



A Proud Member of US Soccer

Affiliated with the Federation International de Football Association



Please Type or Print Clearly – Do Not Staple

### APPLICATION TO HOST A TOURNAMENT OR GAMES

Name of Tournament or Games \_\_\_\_\_ Website URL: \_\_\_\_\_

Hosting Organization \_\_\_\_\_ Type of Tournament:  Select  Recreational  Select & Rec

Designate Official of Hosting Organization \_\_\_\_\_ Title \_\_\_\_\_ Phone ( ) \_\_\_\_\_ W

Address \_\_\_\_\_ Email \_\_\_\_\_ Phone ( ) \_\_\_\_\_ H

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone ( ) \_\_\_\_\_ FAX

State Association or Affiliate \_\_\_\_\_ Guest Referees Applications Accepted  Yes  No

Location of Tournament or Games \_\_\_\_\_ **TEAM ENTRY DEADLINE:** \_\_\_\_\_

Date(s) of Tournament or Games \_\_\_\_\_ Estimated # of Teams \_\_\_\_\_

Tournament or Games Director or Contact Person \_\_\_\_\_ Phone ( ) \_\_\_\_\_ W

Address \_\_\_\_\_ Email \_\_\_\_\_ Phone ( ) \_\_\_\_\_ H

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone ( ) \_\_\_\_\_ FAX

Age Groups Accepted	Type(s) of Team Accepted *	B	G	Roster Size	# Guest Players Allowed	Length of Games	# Players on Field	Awards	Minimum # of Games	Entry Fee	Bond
U-	8/1/	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-	8/1/	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-	8/1/	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-	8/1/	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-	8/1/	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-	8/1/	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-	8/1/	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-	8/1/	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-	8/1/	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-	8/1/	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-	8/1/	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>

\*List of types of teams and tournaments is on reverse side of this form.

- RT RESTRICTED TOURNAMENT** –Open only to members of US Youth Soccer and its State Associations.
- Team will be restricted to teams within the state association  Teams will be invited from all US Youth State Associations/Affiliates only.
- UT UNRESTRICTED TOURNAMENT** Other US Soccer Members as listed: \_\_\_\_\_
- International Teams as listed: \_\_\_\_\_

The Hosting Organization agrees to be bound by and comply with the terms contained in the TOURNAMENT AND GAMES HOSTING AGREEMENT and all applicable rules of the approving State Association or Affiliate.

Signature of Designated Official of Hosting Organization \_\_\_\_\_

Date \_\_\_\_\_

### APPROVAL

(For Official Use Only)STATE ASSOCIATION OR AFFILIATE \_\_\_\_\_ Date \_\_\_\_\_

By \_\_\_\_\_ Title \_\_\_\_\_

## I. DEFINITIONS OF TYPES OF TOURNAMENTS AND TEAMS

(Place corresponding letter in appropriate space on application.)

### TYPES OF TOURNAMENTS

- UT UNRESTRICTED TOURNAMENT:** A tournament that is open to all Federation affiliated participants. Any tournament that allows international participants must be an Unrestricted Tournament.
- RT RESTRICTED TOURNAMENT:** A tournament that is open only to members of US Youth Soccer and its State Associations.

### SELECT TEAMS (teams formed by a selection or tryout process):

- S1** generally a team which competes at the highest level of play in a state or region  
**S2** generally a team which competes at other than the highest level of play in a state or region  
**S3** generally a team which competes in a local area or state

### TOURNAMENT SELECT TEAMS

- S4** a team which is put together for the sole purpose of playing in a tournament or other sanctioned non-league competition, whose roster includes select players who are members of one club.

### RECREATIONAL TEAMS

- RT** a team which was formed in a random nature without regard to players' abilities.

### US YOUTH SOCCER ODP TEAMS

**ODP TEAM:** the official US Youth Soccer Olympic Development team of US Youth Soccer, any of its regions, a State Association, an Affiliate, other Organization Member, or any district or geographical subdivisions thereof.

### NATIONAL TEAMS

**NATIONAL TEAM:** the official national team of US Soccer or any other member of FIFA.

## II. HOSTING RESTRICTED AND UNRESTRICTED TOURNAMENTS AND GAMES

### APPLYING TO HOST RESTRICTED TOURNAMENTS OR GAMES

1. These procedures apply when hosting **ONLY** US Youth Soccer State Association or US Youth Soccer Affiliates teams for tournaments or games.
2. Applications, agreements to host and other required information must be submitted as provided by the designated approving association or affiliate to include:

Not later than the date established by the State Association or Affiliate for submitting an *Application to Host a Tournament or Games*, the hosting organization must submit to its State Association or Affiliate and, if any game is to be played in another State Association or Affiliate, to that other State Association or Affiliate, for approval a completed *Application to Host a Tournament or Games* signed by the designated official of the hosting organization and the following items:

- a) a completed US Youth Soccer *Tournament or Games Hosting Agreement*, with appropriate supporting documents and information, signed by the president or chief officer or designee of the hosting organization and by the tournament or games director;
  - b) a copy of the approved Rules for the Tournament or Games; and
  - c) any fees required by the State Association or Affiliate for processing the application. **Incomplete applications will be returned and considered as not having ever been submitted.**
3. The State Association or Affiliate is not required to approve any application not submitted by the deadline established by the State Association or Affiliate. Any application which is not submitted in a timely manner may be subject to late fees if approved. The team must contact its State Association for its specific policies and fees.
  4. The State Association or US Youth Soccer Affiliate shall make a determination as to whether or not they will sanction the tournament or games in accordance with the policies they have established within their organization for the sanctioning of tournaments or games.

### APPLYING TO HOST UNRESTRICTED TOURNAMENTS INCLUDING INTERNATIONAL TEAMS (TEAMS FROM OUTSIDE THE UNITED STATES) AND OTHER FEDERATION ORGANIZATION MEMBERS

1. The provisions below are **in addition** to those required as stated above under "Applying to Host Restricted Tournaments or Games". All those provisions so stated above must also be complied with.
2. For all tournaments and games involving international teams (teams from outside the United States), the Rules for the Tournament or Games must comply with the following substitution requirements: For matches involving players under 16 years of age, the number of substitutions allowed is as provided by the Rules of the Tournament or Game. For all other matches, the number of substitutions is as agreed to prior to the match and the referee is informed prior to the match of that number. The number agreed to can be as provided in the Rules of the Tournament or Game.
3. The completed US Soccer forms Application to Host a Tournament or Games Involving Foreign Teams and Certification Regarding Compliance with the Ted Stevens and Olympic Amateur Sports Act, must be submitted and approved by the hosting State Association or US Youth Soccer Affiliate and any additional fees required by the State Association, Affiliate and/or the United States Soccer Federation for processing the application.
4. For all teams that are not members of US Youth Soccer or a US Youth Soccer Affiliate, Proof of medical and liability insurance must be provided by their organization of registration



# US Youth Soccer

## TOURNAMENT OR GAMES HOSTING AGREEMENT

In consideration of permission being granted to \_\_\_\_\_ to hold a tournament or games at \_\_\_\_\_ (Hosting Organization) \_\_\_\_\_ (City) \_\_\_\_\_ (State)

On the dates of \_\_\_\_\_, 20\_\_\_\_, we agree to the following conditions:

**ABIDE BY RULES:** We shall abide by all statements made in our approved US Youth Soccer *Application to Host A Tournament or Games*, in our tournament invitation, in our tournament rules, in the US Youth Soccer *Travel and Tournament Policy* and in this US Youth Soccer *Tournament or Games Hosting Agreement*. We agree that all decisions regarding acceptance of teams into a tournament shall be fairly and impartially made and shall not be based upon race, creed, color or national origin and that we will not advertise by any means the tournament or games until all approvals are received.

**INVITATIONS:** The tournament or games approval form shall accompany all tournament or games invitations distributed.

**HOUSING:** We agree that we will not require a team to use only accommodations approved or provided by the hosting organization or other organization, unless disclosure is made on the tournament application form of the required hotel/motel names and the guaranteed rates.

**PROCURING LIABILITY INSURANCE:** We have procured liability insurance coverage for the tournament or games with limits of not less than \$1,000,000/\$2,000,000 which names the State Association or Affiliate with which the Hosting Organization is a member. A copy of the certificate of insurance, IF REQUIRED, is attached issued by \_\_\_\_\_

**REQUIRING MEDICAL AUTHORIZATIONS:** We shall require all teams participating in the tournament or games to provide medical releases for each player in an appropriate form. These authorizations shall be reviewed by the Hosting Organization at registration and kept in the possession of a team official

**ADVANCE PUBLICATION OF RULES:** We agree that our tournament or games rules shall be included with the invitation sent to each team and shall, again, be published to all teams accepted prior to the start of the tournament/games.

**CREDENTIALS CHECKS:** We agree that we shall conduct credentials checks to ensure that all players are registered with US Youth Soccer or US Soccer or a member thereof or their national association, properly rostered with their team, and participating in accordance with representations set forth on the US Youth Soccer *Application to Host a Tournament or Games*. We agree that we will not modify or mark in any way original rosters or member passes; and will not register any player, coach, or team official or issue any member pass.

**USE OF US SOCCER REGISTERED REFEREES:** We agree that we shall use for all games only US Soccer registered referees who are in good standing (unless US Soccer has granted a waiver to allow the use of authorized referees from another country), and shall use a one- or 3-referee system. We intend to use a 3-referee system for the following age groups: \_\_\_\_\_. There will be an adequate number of US Soccer registered referees available in the area during the tournament or game dates to cover the scheduled games. We have selected the following assignor to assign referees for the tournament or games (NOTE: ONLY US Soccer certified assignors may be used.):

Name \_\_\_\_\_ Phone ( ) \_\_\_\_\_ W  
Address \_\_\_\_\_ Email \_\_\_\_\_ Phone ( ) \_\_\_\_\_ H  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone ( ) \_\_\_\_\_ Fax

**AVAILABILITY OF POLICE AND RESCUE SERVICE:** We have notified the local police, ambulance, and emergency rescue services of the date of the tournament or games and the times and fields which will be used for games, and have been advised by them that they will be available to render assistance if needed. We will use the following method(s) of contacting emergency services \_\_\_\_\_

**TOURNAMENT OR GAME RULES – BEHAVIOR:** We agree that our tournament or game rules contain provisions ensuring that the behavior of teams, players, coaches, and spectators is appropriately controlled, including specific provisions that—

- Spell out the disciplinary measures to be imposed for the issuance of red and yellow cards or other improper conduct;
- indicate what procedures will be followed regarding protests and appeals;

- indicate that all disciplinary measures imposed by hosting organizations shall be limited to placing restrictions upon an individual's group participation in the tournament/games;
- record the issuance of all red and yellow cards and other matters involving the conduct of a team, its players, coaches, and supporters and also report them immediately to the home State Association and the home club/league of the team; and
- state that the home State Association or member thereof and the home club or league shall, except in the case of referee assault or abuse, have the responsibility for imposing, should circumstances warrant, additional penalties within their respective jurisdictions with regard to any matters arising from the tournament or games.

**TOURNAMENT CANCELLATION:** We agree that our tournament or game rules shall state what refunds, if any, shall be made to participating teams if all or a portion of the tournament or games is cancelled by the hosting organization for any reason.

**POST TOURNAMENT OR GAMES REPORT:** We agree that we shall file any required Post Tournament or Games Report with the State Association or Affiliate granting us permission to host this tournament or games within 30 days after the conclusion of the tournament or games. We understand that failure to file the report may preclude the tournament/games host from receiving approval for any tournament/games for the following seasonal years until the report is filed. The Post Tournament or Games Report shall include the following information:

- the number of teams participating in each age group (boys and girls);
- if a champion is determined, the name of the champion for each group;
- the number of teams from each State Association, Affiliate, other Organization Member, or foreign country;
- if "Sportsmanship Awards" are given, the criteria for the award and to whom awards were given;
- the number of fields used for the tournament/games;
- the name of the sponsor, if any; and
- the names and teams of all players issued red and yellow cards, and details of any other matters involving the improper or unsporting conduct of a team, its players, coaches or supporters. **NOTE: Any incident of referee assault or referee abuse by a player, coach, manager, club official, or game official must be reported to the alleged offender's home State Association, or member thereof immediately, but in no event later than 48 hours after an incident of referee assault or abuse..**

Signature of Hosting Organization Designated Official	Signature of Tournament or Games Director
Date	Date

---

Hosting Organization _____	Phone	( ) _____	W
Address _____	Email _____	Phone ( ) _____	H
City _____	State _____	Zip _____	Phone ( ) _____ Fax

---

Tournament or Games Headquarters _____	Phone	( ) _____	W
Address _____	Email _____	Phone ( ) _____	H
City _____	State _____	Zip _____	Phone ( ) _____ Fax



# U.S. Soccer Federation, Inc.

## APPLICATION TO HOST A TOURNAMENT OR GAMES INVOLVING FOREIGN TEAMS (HAPP 3-03)

Affiliated with the Federation Internationale de Football Association

Please Type or Print Clearly

Please Type or Print Clearly

Name of Tournament or Games \_\_\_\_\_

Hosting Organization \_\_\_\_\_

State Association/or Sectional Director \_\_\_\_\_

Location (City) of Tournament/Games \_\_\_\_\_ State \_\_\_\_\_

Date(s) of Tournament/Games \_\_\_\_\_ Estimated # of Foreign Teams \_\_\_\_\_

Tournament/Games Director/Contact Person \_\_\_\_\_ Telephone Work (\_\_\_\_) \_\_\_\_\_

Ext. \_\_\_\_\_

Address \_\_\_\_\_ Telephone Home (\_\_\_\_) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

### Foreign Teams to be Hosted

Name of Team to be Hosted \_\_\_\_\_ Age Division \_\_\_\_\_ M / F (circle one)

Country \_\_\_\_\_

Name of Team to be Hosted \_\_\_\_\_ Age Division \_\_\_\_\_ M / F (circle one)

Country \_\_\_\_\_

Name of Team to be Hosted \_\_\_\_\_ Age Division \_\_\_\_\_ M / F (circle one)

Country \_\_\_\_\_

Name of Team to be Hosted \_\_\_\_\_ Age Division \_\_\_\_\_ M / F (circle one)

Country \_\_\_\_\_

\*Attach a separate sheet for additional teams

Tournament/Games Director's Signature \_\_\_\_\_ Date \_\_\_\_\_

### Team Names Must Be Submitted 30 Days Prior to Tournament

#### APPROVAL

#### (FOR OFFICE USE ONLY)

U.S. SOCCER FEDERATION, INC.

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

FOR HOSTING ORGANIZATIONS AFFILIATED WITH U.S. SOCCER FEDERATION ONLY

I certify that your tournament has been approved for domestic team participation.

By \_\_\_\_\_

Title \_\_\_\_\_

USSF Org. Member \_\_\_\_\_

Date \_\_\_\_\_

*In granting this permission to host a tournament or games, U.S. Soccer shall **NOT** be liable for transportation, lodging or injury to persons or property sustained in the course of the sanctioned event.*



**PROCEDURES FOR HOSTING FOREIGN TEAMS  
IN TOURNAMENTS OR GAMES**

(Teams from outside of the United States, including Canada & Mexico)

---

**Documentation must be submitted to US Soccer for approval no later than thirty (30) days in advance of the proposed date(s) of the tournament/games you are requesting permission to host:**

1. a completed *Application to Host a Tournament or Games Involving Foreign Teams* (**must be the original - NO FAXES**);
2. a completed *Tournament Hosting Agreement*, if you are requesting permission to host a tournament, with appropriate supporting data, signed by the President or Chief Officer of the Host Organization, and by the Tournament Director;
3. a copy of the Rules for the Tournament or Games ;
4. applicable fee (\$75.00) made payable to U.S. Soccer: 30 or more days in advance;

After ensuring that your team or organization is in good standing, *U.S. Soccer* will then submit a copy of your tournament rules to *FIFA* (Federation Internationale de Football Association) requesting approval. Upon approval, *U.S. Soccer* will return the approved application to the hosting organization, and a copy to the State Association/Sectional Director.

*U.S. Soccer* will notify the federation from which the teams are traveling to compete in the tournament are associated.

**PROCEDURES FOR HOSTING FOREIGN TEAMS  
IN TOURNAMENTS OR GAMES**

(continued)

---

**PLEASE NOTE**

*U.S. Soccer* is not required to accept or approve any application to host a tournament submitted less than thirty (30) days in advance.

**Please submit application form, required documents, and \$ 75.00 fee to:**

**U.S. Soccer Federation  
Attn: Federation Services  
1801 S. Prairie Avenue  
Chicago, IL 60616**

**312-808-1300  
312-808-9263 fax**

*Please make copies as required for your records. U.S. Soccer will return one form with approval*



In consideration of permission being granted to \_\_\_\_\_ (Host Organization) to hold a tournament or game(s) at \_\_\_\_\_ (City), \_\_\_\_\_ (State) on the dates of \_\_\_\_\_, 20\_\_\_\_\_.

We hereby agree to the following conditions:

- 1. ABIDE BY RULES - We shall abide by all statements made in our Application to Host a Tournament or Games, in our tournament invitation, in our tournament rules, and in this U.S. SOCCER International Tournament/Games Hosting Agreement. We agree that all decisions regarding acceptance of teams into a tournament shall be fairly and impartially made and shall not be based upon race, creed, color, national origin, or national affiliation.
2. INVITATIONS - The tournament approval form shall accompany all tournament invitations distributed by us.
3. PROCURING LIABILITY INSURANCE - We have procured liability insurance coverage for the tournament or games with limits of not less than \$100,000/\$200,000/\$25,000 which names the U. S. Soccer Member with which the Host Organization is affiliated, any affiliate organization where the host organization is a member, U. S. Soccer and their officers and directors as additional insureds. A certificate of insurance is attached issued by \_\_\_\_\_.
4. REQUIRING MEDICAL AUTHORIZATIONS - We shall require all teams participating in the tournament or games to provide notarized medical authorizations for each player in a form adequate for use at the site of the tournament. These authorizations shall be presented to the Host Organization at registration and kept at the field available for use by the team.
5. AMATEUR SPORTS ACT - We have read and agree to abide by the provisions of the Ted Stevens Olympic and Amateur Sports Act (see below).
6. ADVANCE PUBLICATION OF RULES - We agree that our tournament or games rules shall be included with the invitation sent to each team and shall again, be published to all teams accepted, prior to the start of the tournament.
7. USE OF FIELD MARSHALS/FIELD INSPECTION - We agree that during the tournament each game field will have a field marshal assigned to it at all times; that the field marshal will be readily available and identifiable; that prior to the commencement of every game the field marshal will inspect the field to be sure that it is free from objects or conditions that may cause injury. If any condition exists which cannot be immediately corrected it shall be brought to the attention of the referee and the tournament director. The Director of Field Marshals is:

NAME \_\_\_\_\_ TELEPHONE \_\_\_\_\_
ADDRESS \_\_\_\_\_ FAX \_\_\_\_\_
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

- 8. USE OF SPECTATOR LINES - We agree to take appropriate steps including, where feasible, the use of spectator lines on each field to keep the spectators away from the touch line.
9. PROVISION OF ADEQUATE TOURNAMENT COMMUNICATION - We agree to provide adequate communication by means of \_\_\_\_\_ between the game fields and the tournament headquarters. The Tournament Communications Director is:

NAME \_\_\_\_\_ TELEPHONE \_\_\_\_\_
ADDRESS \_\_\_\_\_ FAX \_\_\_\_\_
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

- 10. AVAILABILITY OF POLICE AND RESCUE SERVICE - We have notified the local police, ambulance and emergency rescue services of the date of the tournament or games and the times and fields which will be used for games, and have been advised by them that they will be available to render assistance if needed.
11. TOURNAMENT RULES/BEHAVIOR - We agree that our tournament or games rules contain provisions ensuring that the behavior of teams, players, coaches and spectators is appropriately controlled including specific provisions:
a. which spell out the disciplinary measures to be imposed for the issuances of red and yellow cards or other improper conduct;
b. which indicate what procedures will be followed regarding protests and appeals;
c. which indicate that all disciplinary measures imposed by host organizations shall be limited to placing restrictions upon an individual's group participation in the tournament or games;
d. which state the issuance of all red and yellow cards and other matters involving the conduct of a team, its players, coaches or supporters will be recorded by the host organization.
12. TOURNAMENT CANCELLATION - We agree that our tournament or games rules shall state what refunds, if any, shall be made to participating teams if all or a portion of the tournament is canceled by the host organization for any reason.

\_\_\_\_\_  
Signature of Host Organization/President

\_\_\_\_\_  
Signature of Tournament or Game Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Host Organization

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Address

\_\_\_\_\_  
Fax

\_\_\_\_\_  
City

\_\_\_\_\_  
State                      Zip

\_\_\_\_\_  
Tournament Headquarters

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Address

\_\_\_\_\_  
Fax

\_\_\_\_\_  
City

\_\_\_\_\_  
State                      Zip

---

## TED STEVENS OLYMPIC AND AMATEUR SPORTS ACT

### §220525. Granting sanctions for amateur athletic competitions

- (a) **PROMPT REVIEW AND DECISION.**—For the sport that it governs, a national governing body promptly shall—
- (1) review a request by an amateur sports organization or person for a sanction to hold an international amateur athletic competition in the United States or to sponsor United States amateur athletes to compete in international amateur athletic competition outside the United States; and
  - (2) grant the sanction if—
    - (A) the national governing body does not decide by clear and convincing evidence that holding or sponsoring an international amateur athletic competition would be detrimental to the best interest of the sport; and
    - (B) the requirements of subsection (b) of this section are met
- (b) **REQUIREMENTS.**—An amateur sports organization or person may be granted a sanction under this section only if the organization or person meets the following requirements—
- (1) The organization or person must pay the national governing body any required sanctioning fee, if the fee is reasonable and nondiscriminatory.
  - (2) For a sanction to hold an international amateur athletic competition in the United States, the organization or person must—
    - (A) submit to the national governing body an audited or notarized financial report of similar events, if any, conducted by the organization or person; and
    - (B) demonstrate that the requirements of paragraph (4) of this subsection have been met.
  - (3) For a sanction to sponsor United States amateur athletes to compete in international amateur athletic competition outside the United States, the organization or person must—
    - (A) submit a report of the most recent trip to a foreign country, if any, that the organization or person sponsored for the purpose of having United States amateur athletes compete in international amateur athletic competition; and
    - (B) submit a letter from the appropriate entity that will hold the international amateur athletic competition certifying that the requirements of paragraph (4) of this subsection have been met.
  - (4) The requirements referred to in paragraphs (2) and (3) of this subsection are that—
    - (A) appropriate measures have been taken to protect the amateur status of athletes who will take part in the competition and to protect their eligibility to compete in amateur athletic competition;
    - (B) appropriate provision has been made for validation of any records established during the competition;
    - (C) due regard has been given to any international amateur athletic requirements specifically applicable to the competition;
    - (D) the competition will be conducted by qualified officials;
    - (E) proper medical supervision will be provided for athletes who will participate in the competition; and
    - (F) proper safety precautions have been taken to protect the personal welfare of the athletics and spectators at the competition.