



Come Play on Our Team!

www.WashingtonYouthSoccer.org
PHONE (253) 4-SOCCER · FAX (253) 925-1830 · TOLL FREE 1-877-424-4318

Washington Youth Soccer
500 S. 336th Street, Suite #100
Federal Way, WA 98003-6389

Board of Directors

Doug Andreassen
President

Steve Scranton
Vice President

Mark Schuur
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District Commissioners

Mike Todd
District 1
Commissioner

Brad Masters
District 2
Commissioner

Perry Woodford
District 3
Commissioner

Kasey O' Leary
District 4
Commissioner

Mike Terris
District 6
Commissioner

Brian Cregg
District 7
Commissioner

Washington Youth Soccer Office

Terry Fisher
CEO

Washington Youth Soccer
Soccer Operations Committee Meeting
November 5, 2011

Meeting called to order at 9:00 AM by President Doug Andreassen

ROLL CALL

Terry Fisher (attached). Quorum

APPROVAL OF MINUTES

August 20th, 2011 approved as amended (attached)

REPORTS

TOPSoccer – Presented by Marty Torres (attached)

Verbal Report: Whatcom asked for copies of the Activity Ring pdf to compare to their own edited version.

Soccer Across Washington – Tracy Murphy

Verbal Report: Field access is still an ongoing issue for expanding programs into new (under-served) communities. US Youth has been asked to provide more marketing resources to better promote their brand and programs.

Administrative, Financial, and Human Resources Staff Report – Jillian Higgins (attached)

Verbal Report: Confirmed that RMA changes will be announced with a 6 month lead. In addition, work with BackgroundChecks.com and American Eagle is progressing in a timely manner.

Marketing Staff Report – Elizabeth Flannery (attached)

Member Services and Outreach Staff Report – Hillary Beehler (attached)

Verbal Report: 5 to 7 Associations/Clubs are currently non-complaint in either the NP corporate filing or the 501c3 tax status. It was asked that basic toolkits for Associations and Clubs be created to promote these standards, especially as a resource for new Presidents. This will encourage a more robust nonprofit operation of our Associations and Clubs in regards to the bylaw/operational process. Discussion was held regarding primary and secondary communication with the Washington Youth Soccer blogs being discussed.

Technical Staff Report – Gary White (attached)

Verbal Report: Lance Calloway asked if NSCAA training can be considered by the state office for promotion. However, since it's a competing authorization program and could cause confusion among coaches about the US Youth Soccer educational path, promotion of NSCAA is not possible.

OLD BUSINESS

Operating Documents – Presented by Hillary Beehler/Perry Woodford

State Cup Rules 2011 - 2012 – Presented by Gary White (attached)





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Verbal Report: Question regarding players being 'cup tied' in the Play In format. It was confirmed that players are 'cup tied'.

Conflict of Interest and Code of Ethics – Presented by Doug Andreassen (attached)

Verbal Report: Discussion surrounding creating Conflict of Interest and Code of Ethics templates for Districts and Associations.

RCL Charter Process Update - Presented by Gary White and Todd Lincoln
Verbal Report: 7 signed charters by Club, Association, or both. Currently 4 other Clubs/Associations are under review and revision. Suggested that the edits to the charter be published for review to entire Organization.

NEW BUSINESS

Membership Merger Discussions – Presented by Todd Lincoln
Verbal Report: Ongoing discussions are being routed through/towards their administrative bodies.

Budget Review – Presented by Terry Fisher and Chuck Porter
Verbal Report: Goal is to make the documents and processes transparent and easily understood.

Open Cup 2012-2013 – Presented by Gary White
Verbal Report: Purpose is to tie Select soccer back into the development pathway for players in Washington Youth Soccer and renew the concept of periodization to coaches and players.

District 6 Roster Size Discussion- Presented by Mike Terris
Verbal Report: These rights already exist as a part of discretion of the Association and District.

Referee Program Director - Presented by Gary White

GOOD OF THE GAME

Adjournment

Next meeting Saturday January 21, 2012
Next meeting Saturday May 12, 2012
Next meeting Saturday August 25, 2012
Next meeting Saturday November 03, 2012



**Soccer Operations Committee
Attendance List**

Name	Position	Attended	Absent	By Phone
Commissioners:				
Mike Todd	District I Commissioner	X		
Brad Masters	District II Commissioner		X	
Perry Woodford	District III Representative	X		
Kasey O'Leary	District IV Commissioner		X	
Mike Terris	District VI Commissioner	X		
Brian Cregg	District VII Commissioner	X		

Members:				
Doug Andreassen	President	X		
Terry Fisher	Chief Executive Officer	X		
Tom Ament	Secretary		X	
Gary White	Technical Director	X		
Todd Lincoln	Staff Member	X		
Hillary Beehler	Staff Member	X		
Ron Witherup	Staff Member			X
Marty Torres	TOPSoccer Director		X	
Tracy Murphy	Soccer Across WA Director	X		
Gail Zimbelman	State Cups	X		
Lance Calloway	Member			X
Sean Bushey	Member			
Tim Sekerak	Member	X		X
Bill Nuttal	Board of Directors	X		



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Terry Fisher
CEO

Washington Youth Soccer
Soccer Operations Committee Meeting
August 20, 2011

Meeting called to order at 9:00 AM by President Doug Andreassen

ROLL CALL

Terry Fisher (attached). Quorum

APPROVAL OF MINUTES

May 7th, 2011 approved as amended (attached)

REPORTS

TOPSoccer – Presented by Marty Torres (attached)

District 5 – Presented by Ron Witherup (attached)

Soccer Across Washington – Presented by Tracy Murphy

Verbal Report: It has been hectic and in many areas frustrating. Efforts will continue forward by staff with assistance from Doug Andreassen and myself. We will be placing 4 sets of soccer goals in the Tacoma area as part of the Community Partners program between Washington Youth Soccer and Seattle Sounders FC.

OLD BUSINESS

Operating Documents – Presented by Hillary Beehler/Perry Woodford (attached)

Verbal Report: Amendments to Registration section and Rules of Competition internal procedures approved as presented. Risk Management section approved as presented, with minor spelling/grammar changes per amendment. Committee to begin annual approval cycle of sections at first quarter meeting of 2012.

State Cup Rules 2011-2012 – Presented by Gary White

Recreational Cup 2011-2012 - approved as amended (attached)
Washington Youth Soccer State Cups 2011-2012 - approved as presented (attached)

Association-Washington Youth Soccer Membership Policy – Presented by Todd Lincoln

Verbal Report: USSF bylaws support US Youth Soccer member States to use thresholds for membership and participation. WA Youth Soccer can use appropriately gauged thresholds to provide the right set of tools to our Associations and Clubs. Tying thresholds (either percentages, or summary registration numbers) to school district populations (around which the majority of our clubs and Associations have assigned boundaries) allows the State to accurately assess the health of soccer across the State respective of the current market population. The Washington Youth Soccer study will match current Association boundaries to School districts and the results will be evaluated by the SOC and the Governing Board. Some reservations expressed about how thresholds would be implemented.





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- Brian Cregg

Code of Conduct for Washington Youth Soccer EPD Staff Coaches - Presented by Gary White (attached)

NEW BUSINESS

Conflict of Interest and Code of Ethics - Presented by Doug Andreassen (attached)

Verbal Report: Committee members provided with conflict of interest and code of ethics documents to sign and submit to Washington Youth Soccer. Request to amend policies to clarify the information requested and the process for reviewing submitted documents. Amendments to conflict of interest policy forms made as requested and final versions of the documents will be resent to the committee via email. Code of ethics edits to be discussed during next annual review cycle for Ethics section of the Operating Documents.

US Youth Soccer Association Club Pass - Presented by Gary White (attached)

Membership Merger Discussions - Presented by Todd Lincoln

GOOD OF THE GAME

Field Development - Presented by Terry Fisher (attached)

Verbal Report: It is noted the great need and opportunity for partnerships to invest in infrastructure to grow the game. Mike Todd, Tim Sekerak, Kasey O'Leary, Tracy Murphy, Doug Andreassen all mentioned projects. Tracy Murphy encouraged the BOD to aggressively explore a capital campaign to support facilities development as soon as possible with several members agreeing.

Coaching Education - Presented by Gary White (attached)

USYSA National Championships - Presented by Gail Zimbelman
USYSA National Championship: Eastside FC B94 (attached)
USYSA Presidents Cup: Washington Premier FC G15 (attached)

Adjournment

Next meeting Saturday November 05, 2011
Next meeting Saturday January 21, 2012
Next meeting Saturday May 12, 2012
Next meeting Saturday August 25, 2012
Next meeting Saturday November 03, 2012



Nov 5, 2011
TOPSoccer Report to SOC

1. Outreach
 - Booth at Walk Now for Autism Speaks went very well. Made many contacts.
 - Sent 50 handouts to Father Network Conference
 - Booth at WAHPERD where we met Dr. Steve Jefferies, President of the National Association for Sport and Physical Education. He invited us to submit articles for their online magazine.
2. AAI and liability releases within Korrio
 - The AAI process has been finalized. Heather will monitor for compliance.
3. Tool Kit
 - Activity Rings are now available to programs as an App for smart phones. This will reduce our cost and make them more accessible to coaches and buddies.
 - Visual Schedule for training sessions are completed.
 - We have finalized the Start Up packet for new programs to include:
 - An initial meeting agenda that covers Overview, Tools/Calendar Outreach Risk Management and Safety, Registration, parent surveys, annual report.
 - Starting a Program
 - Impact, Facts and Advantages of TOPSoccer
 - Overview and Development
 - Initial Training Session
 - Risk Management and Safety
 - Buddy and Coach Education
4. Media Kit
 - Working on standard flyers for publicity, standard forms and practices for supplying to external organizations so that our information may be placed on their websites
5. National Consortium for Physical Education and Recreation for Individuals with Disabilities
 - We will be submitting an article in November that will highlight Washington Youth Soccer TOPSoccer in general and two of our players in particular; Hayden S. and Carlos V.
6. Planning for 2012- preparing for regional coaches meetings, Summit, Seattle Adaptive Sports presentation, Kick-Off, development, growth and continuity of existing programs
7. Orting and Salmon Creek to begin programs very soon
8. Gary White appointed John Wedge as TOPSoccer Head Coach
9. State webpage – updates are planned and ready for implementation
10. Budget- have reviewed. Heather is working on a grant for more funds for education of our coaches and buddies



Staff Report

Department: Administrative, Financial, and Human Resources
Date: November 1, 2011

Risk Management: 14,014 risk management applications have been cleared (both new and 30-day renewals) by Jillian Higgins in from June 2011 – Current. There were two risk management appeals processed with one remaining to be adjudicated.

Judicial: 2010-2011 cases A10 13 Irby and E10 08 Boumgarte finalizing by the end of December 2011. Current cases: A11 01 Temple, A11 02 Page, and A11 03 Daniels adjudicated October 22, 2011 with A11 04 Meek scheduled for November's appeals hearing. Disciplinary for State League progressing smoothly and follow-up is being done for outstanding sit-outs.

Financial and Budgeting: Financial preparation being done and assistance to the Budget Committee is being provided for the 2012-2013 budgets.

Registrations: the 2011-2012 season kicked off without a hitch. All registrations cards were mailed to associations and the questions have been minimal following the seasonal start date of September 1st, 2011. There were a couple of question about player insurance which have been answered by the Member Services blog as well as the Administrative department.

Audit: The audit was an extreme success due to the pre-audit prep work by Jillian Higgins and this being the second year with Bader Martin.

Jillian Higgins
Finance and Human Resources Administrator



Staff Report

Department: Marketing
Date: November 1, 2011

Recently Completed Projects:

Issued September and October PlayOn!
Issued September and October Technical Zone: in focus
Launched new blog for Gary White
Launched new blog for Terry Fisher
Coordinated and finalized new sponsorship agreement with Sports Authority
Approved creative for new website and produced complete sitemap for current website
Drafted and issued "Welcome to WA Youth Soccer" email to entire membership for the start of the season
Coordinated and promoted a WA Youth Soccer shopping day at Soccer West (20% off offer for membership)

Ongoing Projects:

Building pages and content in beta version of the new website
Reviewing current sitemap and adjusting for better architecture on new website
Finalizing orders for State Cup merchandise – pins, trophies, medals and scarves
College days – special offers for members at certain University of Washington and Seattle University soccer games
Creating a survey on local advertising/promotional methods for registration; issuing to membership
Annual Player Fee Meeting preparation – hotel contract and arrangement, preparation of contact lists, etc.
Social Media planning and growth exploration
Editing and refreshing Long Term Player Development presentation
Coordinating communications for announcement of Axon partnership
Preparing deliverables and collateral materials for Sports Authority sponsorship
Management of current sponsorship deliverables
Supporting Technical Department in Futsal programming

Upcoming Projects:

New outlets and publications specific to camps and tournaments as a member benefit
Advertising research and strategy for 2012
Annual Player Fee Meeting planning (continuous through January)
Grassroots advertising/promotion presentation for local organizations to use for registration promotion – to be built based on survey results
Support for Recreational Cup semi-finals and finals (production of programs, merchandise vendors, etc.)
Nov/Dec PlayOn!
November Technical Zone: in focus

Elizabeth Flannery
Director of Marketing & Communications



Department: Member Services and Outreach

Date: November 1, 2011

Local Meetings: We have contacted Clubs, Associations, and Districts to schedule attendance at their regular board meetings throughout the fall. Where possible, we have coordinated visits with the Technical Department to give the organization the option of having a coaching session with Gary White for their coaches. Multiple staff members have participated in the District 7 Seamless Soccer committee meetings. Heather Turney has attended meetings with local Clubs and Associations to discuss outreach programs and has also facilitated partnerships between WA Youth Soccer and other community nonprofits.

Toolkits: We have assembled and published toolkits on our website for the Soccer In Schools program. These toolkits enable our Clubs and Associations to create their own local schools program using these resources on age appropriate activities, healthy nutrition, and WA State education requirements for grades one through six. These toolkits also contain information for the Club/Association program coordinator to outline the major steps to starting a program and how to reach out to the local school/school district. TOPSoccer and community outreach/membership development toolkits will be published in late 2011/early 2012.

Bylaws/Policies/Procedures: The Operating Documents were approved by the Soccer Operations Committee in May 2011 and the current documents are published on the website. As updates are approved by the committee, we are making the updates and reposting the documents to the website. Perry Woodford, District 3 Commissioner, has taken the lead on the document review process and is working with the committee and office staff to continue addressing document updates between meetings.

As we receive questions about bylaws/policies/procedures, we have assisted the membership in interpreting WA Youth Soccer documents as well as reviewing and updating the local organizations' governing documents. Ron Witherup has worked closely with the Associations in SW Washington to follow-up on the work started by the voluntary dissolution of District 5 in 2009. Many Clubs and Associations throughout WA Youth Soccer have begun discussion of voluntary mergers or partnerships between organizations.

Nonprofit Corporation Requirements: All Districts and Member Associations of WA Youth Soccer are required to be nonprofit corporations (registered with the WA Secretary of State's office) and maintain 501(c)(3) status (given by the Internal Revenue Service). We have published information on both the WA Youth Soccer website and the Set Plays blog about both nonprofit requirements and will continue to publish information to the membership. The Board of Directors has made nonprofit requirements a priority over the next year and our department is working closely with our leadership to assemble education pieces to provide the membership with the necessary information to meet these state and federal requirements. We are also exploring the creation of educational sessions at one of our annual meetings that would be dedicated to covering the requirements for a nonprofit in WA State.

Communications: In order to communicate directly with our member organizations' board members and administrators, we started the Set Plays: Best Practices for Youth Soccer Administrators blog in April 2011. The posts are primarily related to publicizing nonprofit/tax-exempt charities resources; highlighting updates to WA Youth Soccer and US Youth Soccer policies/procedures; recognizing innovation at Clubs and Associations; and creating a forum for administrative topics outside of our regular email newsletters. To date, we've had almost 3000 views and have received great feedback from members who have read the blog. Our goal is to increase posts per week and to increase discussion in the comments section.

Hillary Beehler
Organization and Member Services Director



Staff Report

Department: Technical Department

Date: November 1, 2011

Recently Completed Projects:

Created and launched new Age Appropriate Video Training Sessions for U10-U12 players

We now have a full curriculum for U6-U12 Coaches

Successful Completion of 2011 Coaching Education Season

Launched the Technical Department's new blog "Growing the Game with Gary White"

Articles for September and October Technical Zone: in focus

Articles for September and October PlayOn!

Appointment of new Competition Development Manager, Matt Moran

Elite Player Development Open Try outs 2011-2012

3 try out sessions available for both boys and girls (one session held in Spokane)

Ongoing Projects:

Partnership with Axon (Baseline Concussion Testing, evaluation and management of sports-related concussions)

Elite Player Development (EPD) Pool Formation

Coaching Education Summit Visits

US Soccer Market Training Centers

Futsal Development

Club Merger Discussions

Soccer Pacific program development

US Soccer Task Force

National C License Re-test

Discussions with Cal South ODP

Regional Club League Charter

Cup Preparation

Upcoming Projects:

Elite Player Development Region IV ODP Championships

Elite Player Development Open House

Coaching Education 2012 Preparation

Annual Player Fee Meeting Preparation

Coaching Mentorship Program

Founders, Championship, Challenge and Recreational Cup

Regional Club League and State League Preparation

Gary White

Technical Director



I. STATE CUP TOURNAMENTS

US Youth Soccer Washington State Championships

- A) The US Youth Soccer Washington State Championships - hereafter referred to as State Championships - will consist of one tournament. It will be open to all boys and girls teams Under 12 through Under 18, comprised of properly registered Washington Youth Soccer players affiliated with Member Associations, provided such teams entering and their Association are in good standing with Washington Youth Soccer and the team is in compliance with, and has not violated, the rules of Washington Youth Soccer. Any team using an ineligible player(s) will forfeit all of its tournament games.
- B) Any teams wishing to participate in the US Youth Soccer National Championship Series should enter this tournament. ~~If applicable, all teams that finished in the Semi-Finals and/or higher in the previous year's State Championships will be required to enter into this tournament.~~
- C) This will not be a single elimination tournament.
- D) The State Championships will be used to determine the teams representing Washington Youth Soccer in the Under 12 through Under 18 age groups at the US Youth Soccer Far West Regional Championships. If applicable, regional champions in only the Under 14 through Under 18 age groups would then advance to the US Youth Soccer National Championships.
- E) Eligibility for the US Youth Soccer Far West Regional Championships will be according to placement in the State Championships. The State Champion has the first option to advance, but should they decline, the next placed team will be given the spot and so on.
- F) Players can be rostered to only one (1) team in the State Championships.

Challenge Cup

- A) The Washington Youth Soccer Challenge Cup - hereafter referred to as Challenge Cup - will consist of one tournament with divisions as determined by the Tournament Committee Chair(s) and Competition Development Manager (a Washington Youth Soccer staff member). It will be open to all boys and girls teams Under 11 through Under 19 comprised of properly registered Washington Youth Soccer players affiliated with Member Associations, provided such teams entering and their Association are in good standing with Washington Youth Soccer and the team is in compliance with, and has not violated, the rules of Washington Youth Soccer. Individual exceptions may be approved by the Tournament Committee Chair(s) and the Competition Development Manager. Any team using an ineligible player(s) will forfeit all of its tournament games.
- B) This will not be a single elimination tournament.
- C) Players entering the Challenge Cup are ineligible to enter the State Championships if their team is moving forward to the US Youth Soccer Region IV Presidents Cup. Players may not play on a team at a lower level of play than their league team, without specific



2011 – 2012 Washington Youth Soccer State Cup Rules

written permission from the Tournament Committee Chair(s) and the Competition Development Manager.

- F) The Challenge Cup Championships will be used to determine the teams representing Washington Youth Soccer in the Under 13 through Under 17 age groups at the US Youth Soccer Region IV President's Cup. If applicable, regional champions in only the Under 14 through Under 17 age groups would then advance to the US Youth Soccer National President's Cup.
- G) Eligibility for the US Youth Soccer Region IV President's Cup will be according to placement in the Challenge Cup. The State Champion has the first option to advance, but should they decline, the next placed team will be given the spot and so on.
- H) Players can be rostered to only one (1) team in the Challenge Cup.

Founders Cup

- A) The Washington Youth Soccer Founders Cup - hereafter referred to as Founders Cup - is open to all boys and girls teams Under 11 through Under 19 comprised of properly registered Washington Youth Soccer players affiliated with Member Associations, provided such teams entering and their Association are in good standing with Washington Youth Soccer and the team is in compliance with and has not violated the rules of Washington Youth Soccer. Any team using an ineligible player(s) will forfeit all of its tournament games.
- B) The Founders Cup is for teams that have not played in the Regional Club League.
- C) This will not be a single elimination tournament.
- D) Players can be rostered to only one (1) team in the Founders Cup.

II. ADMINISTRATION

Tournament Committee

- A) The State Cup tournaments will have a Tournament Committee Chair(s) appointed by Washington Youth Soccer's Competition Development Manager. The Competition Development Manager will have final authority in all decisions made by the Tournament Chair(s) and Tournament Committee, as well as serve on the Tournament Committee.
 - a. The Washington Youth Soccer Tournament Committee Chair(s) and the Competition Development Manager will select venues for the State Cup tournaments.
 - b. Each participating Member Association shall designate a Representative to form the Tournament Committee. Teams are to direct any questions or concerns to their Association's Tournament Representative.



2011 – 2012 Washington Youth Soccer State Cup Rules

III. REGISTRATION AND TEAM ELIGIBILITY

- A) Teams must compete in at least a 4-team approved league during the current seasonal year in Washington Youth Soccer, US Youth Soccer Regional League or US Youth Soccer National League, or with Washington Youth Soccer's permission in another State Association, except for the Under 19 age group for boys and girls. The league competition must consist of a minimum of one game against each of 3 different teams participating in the league.
- B) Applications for each tournament must be accompanied by the proper entry fee before the application is accepted.
- C) Teams advancing out of preliminary rounds shall be required to submit a team photo (with all members identified) to the Washington Youth Soccer office at the completion of preliminary rounds.
- D) Rosters and any revisions will be processed by the Member Association Registrar. All rosters will be verified by the Member Association Registrar before the roster freeze date for the teams from the Member Association in the tournament.
- E) Washington Youth Soccer will accept roster additions, releases, and transfers up to the roster freeze date set by the Tournament Committee Chair(s) and the Competition Development Manager, in conformance with the then-applicable regulations of the US Youth Soccer National Championship Series and National Presidents Cup.
- F) Teams can have:
 - a. Founders Cup teams:
 - i. Under 11 teams can have a maximum of 14 players on the roster.
 - ii. Under 12 through Under 19 teams can have a maximum of 18 players on the roster.
 - b. Challenge Cup and State Championships teams:
 - i. Under 11 teams can have a maximum of 14 players on the roster and must demonstrate continuity of rosters between the league and the tournament by maintaining a minimum of 7 players common to the roster of both competitions.
 - ii. Under 12 and Under 13 teams can have a maximum of 18 players on the roster and must demonstrate continuity of rosters between the league and the tournament by maintaining a minimum of 9 players common to the roster of both competitions.
 - iii. Under 14 through Under 19 can have a maximum of 22 players and must demonstrate continuity of rosters between the league and the tournament by maintaining a minimum of 9 players common to the roster of both competitions.
- G) Any team using ineligible player(s) will forfeit all of its tournament games.
- H) Players may participate in any of the state cup tournaments but in only one tournament at a time. A team must be completely finished with their state cup tournament before a player from that team is eligible to participate in another state cup tournament. Players may not play on a team in a lower level tournament if they have played in a higher level state cup tournament in the same seasonal year. Any player on a team advancing to a regional or national competition is ineligible to play for another team. For players



2011 – 2012 Washington Youth Soccer State Cup Rules

entering the State Championships they must meet the US Youth Soccer National Championships Series Rule 224 – [Click here](#)

- I) **TEAM ENTRIES MAY BE ACCEPTED TO HELP FILL BRACKETS. NO PLAYER MOVEMENT WILL BE ALLOWED AFTER THE PUBLISHED ROSTER FREEZE DATE.**
- a. If a play-in format is used to determine placement into a state cup tournament, a player participating on a team in any play-in game is tied to the roster of that team for the duration of that state cup tournament.
- J) Any team dropping from a state cup tournament shall be subject to the following:
- a. If a team drops out before the first game, the team's Member Association will be fined \$500.00.
 - b. If a team drops out during the preliminary round, the team's Member Association will be fined \$600.00. However, if a team drops out of the tournament immediately prior to their last scheduled preliminary game or anytime thereafter, the team's Member Association will be fined \$700.00 and the coach or coaches will be reported to the Washington Youth Soccer Ethics Committee. A portion of the fines may be used to defray reasonable and documented expenses of the home team to include referees and field rental, at the approval of the Tournament Committee Chair(s) and Competition Development Manager.
 - c. If a team withdraws after the quarterfinals, the team may be suspended for one (1) full year from entering all Washington Youth Soccer sponsored State Cup tournaments.
 - d. If Washington Youth Soccer incurs any fines from the Regional or National level of competition due to a team's forfeiture, these fines (\$3,000.00-\$5,000.00) will be assessed to the team's Member Association.
- K) There will be no refund of the entry fee after the registration deadline unless the tournament, for a certain age group, is canceled due to a single entry. That team may be given the option of playing "up" an age level. Teams that drop before the registration deadline may receive a refund after the refund request form is completed and approved by the Competition Development Manager and Tournament Committee Chair(s). Teams that drop after the registration deadline but before brackets have been posted will not receive a refund.
- L) If a team requests to change their state cup tournament preference after the registration deadline but before the brackets are completed, they will incur a \$50.00 change fee, if approved by the Tournament Committee Chair(s). If this request to change occurs after the brackets are posted, there will be a \$200.00 change fee, if approved by the Tournament Chair(s).

IV. CREDENTIALS

- A) Each player and team official listed on a team roster must carry the US Youth Soccer membership pass. The US Youth Soccer membership pass must carry a current photograph of the player or team official, have the team ID number, be signed by that player or team official and the appropriate official of Washington Youth Soccer. These passes are to be surrendered to the referee prior to each game. In the event a player or team official does not possess a pass, they cannot play/participate in that match, and



2011 – 2012 Washington Youth Soccer State Cup Rules

they additionally cannot be in their team's technical area. The referee will return all membership passes to the coach after verifying all players are eligible to play. The membership passes will be used to copy accurate information for the referee's misconduct report. They shall be laminated and be present at every game.

Any non-credentialed or improperly credentialed player or coach shall have their passes pulled and they may not play or participate in that game. Players must remove their jersey and will not be considered an active member of the team. A coach will be asked to be removed from the field of play and not be involved in the instruction/direction of the team before, during, and after the game.

- B) Every adult who is working with the players and/or team must carry a current membership pass which includes a current, approved Risk Management number.
- C) Referees will check all coaches' and players' membership passes at the beginning of each game.
- D) No more than four (4) bench personnel per team will be allowed on the designated team sideline.

V. TOURNAMENT AND GAME SCHEDULES

State Cup Format

- A) The Tournament Committee Chair(s) and the Competition Development Manager are responsible for scheduling all tournament games. The Competition Development Manager also has the ability to mandate any game date change if there are conflicting issues with either team.
- B) The preliminaries through quarterfinals may be executed at a central host site. An application to be a host site will be reviewed by the Tournament Committee and the Competition Development Manager, then the host sites will be notified prior to Cup play. The host sites will be announced to participants prior to Cup play.
 - a. If there is more than one game scheduled on the same day, there will be 6 hours between game start times.
- C) Responsibilities of Coaches and Managers (if games are not hosted at one venue):
 - a. The following are the responsibilities of the assigned home team:
 - i. Providing the visiting team with game time and adequate directions to the home team's venue no less than 72 hours prior to the game and by no later than 9:00 PM Wednesday night via phone and e-mail.
 - ii. Marking the field of play;
 - iii. Providing a proper game ball;
 - iv. Providing nets;
 - v. Confirming that a referee has been assigned by their Member Association referee coordinator for any game that has had a change in time, place, or date since originally scheduled and confirmed with the opposing team.
 - b. Responsibilities of the assigned visiting team:
 - i. Visiting teams must confirm to the home team receipt of the above directions, game time and field location on the Thursday night prior to the game, by no later



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than 9:00 PM, and changes within 72 hours of the game must be re-confirmed by the visiting team.

- D) All tournament games shall be played on the day scheduled. To declare a field unplayable due to adverse weather conditions will be the prerogative of the referee, the Tournament Committee Chair(s) and the Competition Development Manager. If games are canceled due to an unplayable field or adverse weather that prevents a team from traveling to the venue site, the Tournament Committee Chair(s) and the Competition Development Manager will determine the rescheduling. Game may be left not played if applicable, in which case no points will be awarded for either team.
- E) Failure of a referee to show up will not be the cause for canceling or protesting the game. A substitute official must be chosen upon agreement by both coaches and that official's decision will be final and must be in writing.
- F) If a team has to travel more than seventy five (75) miles one way from their club address to play a game, the home team must schedule the game at a reasonable time for travel (10:00 AM - 4:00 PM) unless games are hosted at one central host site. Exceptions to this rule may apply if the traveling team agrees to the change via email or fax and a copy is sent to each team's Association Tournament Representative.
- G) Requests for rescheduling a game shall be directed to the team's Association Tournament Representative, who in turn will get a decision on the request from the Tournament Committee Chair(s) and the Competition Development Manager. Games must be rescheduled prior to the regularly scheduled games.
- H) If a game is not played on the scheduled field, following approval of the change by the Tournament Committee Chair(s) and the Competition Development Manager, it is the responsibility of the coach calling for the change to follow up on all coordination, i.e., notification of the rescheduled game to the Tournament Committee Chair(s) and the Competition Development Manager, both Association Representatives, opposing coach and referee coordinators. If a game is not played due to inadequate coordination, it will be declared a forfeit against the team calling for the change.
- I) If both teams are properly notified per "C" above and one fails to show up, following a 15-minute grace period, the game will be forfeited to the showing team. (Extenuating circumstances may be favorably considered by the Tournament Committee Chair(s) and the Competition Development Manager.)
- J) All Semi-final and Final games will be scheduled by the Tournament Committee Chair(s) and the Competition Development Manager and neutral referees will be assigned. Preliminary and Quarterfinals may be hosted at one central host site.

VI. TOURNAMENT PLAYING RULES

- A) All games will be played in accordance with [FIFA Laws of the Game](#) except as specifically modified under "Washington Youth Soccer Rules of Competition" or unless stated herein.



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- B) Any team forfeiting a game will be removed from the tournament and their Member Association fined [(in accordance with Section III (J)]. In preliminary play, any team forfeiting a game will have all game results deleted from division standings. In single elimination play, the score shall be reported 1-0 in favor of the opponent.
- C) It shall be the responsibility of each team to maintain proper spectator conduct. Each coach, manager, club, Member Association or District official shall be held primarily accountable for the conduct of spectators for or from their respective teams. At no time shall foul or abusive language be permitted on any field.
- D) From the Semi-final games on, a fourth official will be used at the games and both teams will be on one side of the field. Substitution of players will be done through the fourth official. If on sidelines, spectators will be on opposite sides from the teams.
- E) Each player shall have a number on their jersey. The number shall be affixed to the back of the jersey, clearly visible and a minimum of six (6) inches high. Each player on a team must wear a number different from the number of every other player on the team. Numbered jerseys for goalkeepers are optional.
- F) Each coach must submit a tournament approved game roster sheet to the referee showing players' names and jersey numbers prior to the start of each game.
- G) The designated Home team will be responsible for changing color of the uniform jersey in the event of a color conflict. All teams are required to carry contrasting colored jersey to all games.
- H) Violations and Penalties - Any infraction or violation of Washington Youth Soccer State Cup Rules may result in any of the following penalties:
 - a. Ineligibility of a player or team for tournament play;
 - b. Forfeiture of a game or games;
 - c. Return of tournament trophy and/or medals;
 - d. Revocation of the title "Tournament Champion" and all rights associated with such title.
- I) In accordance with US Youth Soccer National Championship Series rules, the State Championships will follow the below rules regarding substitutions:
 - a. For the U14 age group and below, unlimited substitutions shall be allowed; and
 - b. For all other age groups, a maximum of 7 substitutions for each team shall be allowed in each game during each half of play and during overtime play. After leaving the game during a half of play, the substituted player may not re-enter the game during that same half of play. After leaving the game during overtime play, the substituted player may not re-enter the game.
- J) Game Duration, Ball Size, and Overtime Periods

<u>Age Group</u>	<u>Game Duration</u>	<u>Ball Size</u>	<u>Circumference</u>	<u>Weight</u>	<u>Overtime Periods</u>
Under 19	Two 45 min. halves	#5	27" – 28"	14-16 oz	two 15 min. halves
Under 18	Two 45 min. halves	#5	27" – 28"	14-16 oz	two 15 min. halves
Under 17	Two 45 min. halves	#5	27" – 28"	14-16 oz	two 15 min. halves
Under 16	Two 40 min. halves	#5	27" – 28"	14-16 oz	two 15 min. halves



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Under 15	Two 40 min. halves	#5	27" – 28"	14-16 oz	two 15 min. halves
Under 14	Two 35 min. halves	#5	27" – 28"	14-16 oz	two 10 min. halves
Under 13	Two 35 min. halves	#5	27" – 28"	14-16 oz	two 10 min. halves
Under 12	Two 30 min. halves	#4	25" – 26"	11-13 oz	two 10 min. halves
Under 11	Two 30 min. halves	#4	25" – 26"	11-13 oz	two 10 min. halves

K) Game Abandonment

- a. If it has been determined that a game is abandoned by the referee due to actions of the coach, players, spectators or any combination thereof, **NO REPLAY WILL BE GRANTED.**
- b. Furthermore, if at the time of the abandonment:
 - i. The opposing team is ahead, the score will be the final score.
 - ii. The team causing the abandonment is ahead, the game shall be considered forfeited and a score of 1-0 in favor of the opposing team will be awarded.
 - iii. The score is tied, the game shall be considered forfeited and a score of 1-0 in favor of the opposing team will be awarded.
 - iv. It has been determined that both teams caused the abandonment, then both teams will be given a loss, zero points for both teams. If this occurs in single elimination games the decision goes back to the Tournament Committee Chair(s) and the Competition Development Manager.

L) Rules of Play

- a. In all cases where a game has been postponed or abandoned by a referee due to inclement weather, Tournament Committee Chair(s) and the Competition Development Manager shall determine whether the game is to be replayed in its entirety or whether the score at the time of postponement or abandonment shall stand and the game be counted as a completed game. Game may be left not played if applicable, in which case no points will be awarded for either team. Please refer to Washington Youth Soccer's Travel Policy for further details.

VII. STANDINGS AND TIE-BREAKERS

- A) Teams will be awarded points based on the following point structure:
 - a. 6 points for a win
 - b. 3 points for a draw
 - c. 0 (zero) points for a loss
 - d. 1 point for each goal scored (up to a maximum of 3 per game for both teams)
 - e. 1 point for a shutout - holding an opponent scoreless (in the event of a 0-0 tie, both teams will be awarded 4 points)
- B) Ties in divisional standings between two (2) teams will be resolved as follows:
 - a. Head to Head (winner of match between 2 teams)
 - b. Winner of most games
 - c. Goal differential (goals scored minus goals against) with a maximum of ten goals per game
 - d. Most goals scored with a maximum of ten per game



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- e. Midweek game for teams to decide who is to go on OR flip of coin for seeding purposes in the elimination phase
- C) Ties will stand in preliminary rounds.
 - a. When two teams are tied across the board for first place in a division, and they are playing each other in their final preliminary round game, they will determine a winner using the age appropriate overtime periods as specified in (Section VII.F) of the state cup tournament rules to establish the first and second place teams in that division. The teams' Association Tournament Representative must notify the teams of the requirement that the match cannot end in a draw and the winner be determined as specified above prior to the game upon the direction of the tournament scorekeeper or Tournament Committee Chair(s) and the Competition Development Manager. Game results will be recorded as a tie.
 - b. If more than two (2) teams are tied at the end of the preliminary round, the tie-breaking criteria will be used in the order shown, beginning at (B), to either advance or eliminate one team. The remaining teams will then be compared, beginning with criteria (A), to determine final placement.
- D) Ties in single elimination games will be resolved as follows:
 - a. Under 11 through Under 14 Two 10-minute overtime periods
Under 15 through Under 19 Two 15-minute overtime periods
 - b. If still tied after overtime periods, FIFA "kicks from the penalty mark" will apply to determine a winner.
- E) Score reporting - The coach or manager of both teams must notify their Association Tournament Representative as to the final score of all games through the Semi-finals round, no later than 7:30 PM on game day. If neither team reports the score, it will be recorded as "no game played" for both teams.
- F) The home team will be listed first in a tie breaking, elimination, semi-final or final game.

VIII. PROTESTS & APPEALS

- A) The Tournament Committee Chair(s) and the Competition Development Manager will appoint a Protest Panel to hear all protests.
- B) A member of the State Referee Association will be appointed to the Protest Panel.
- C) All necessary forms and procedures can be accessed through the Washington Youth Soccer website at www.WashingtonYouthSoccer.org.

Additional Tournament Rules or Changes

Any additional tournament rules, special rules, requirements, procedures, administrative and organizational information necessary for staging the State Cup Tournaments will be published separately.

Washington State Cup Play-In

- The Washington Youth Soccer Play-In format - hereafter referred to as the Play-In - will consist of a placement format for all **unseeded** teams with promotion to the applicable level state Cup (Championships or Challenge). Any unseeded team wanting to compete in the US Youth Soccer Washington State Championships must enter this tournament format. Teams wanting to compete in only the Challenge Cup need not enter the Play-In.
- Points based on standings in the Regional Club League (Division I and II only) season prior to the beginning of State Cups will determine each seeded team in the Championships and Challenge Cup. No more than 8 teams out of a maximum of 16 teams in the Championships Cup will be seeded. No more than 8 teams in the Challenge Cup will be seeded. Teams seeded into the Challenge Cup may give up their seed to enter the Play-in for the Championships. Abandoned seeds in either the Championships or Challenge will not be replaced. Seeds are not transferrable.
- Teams playing in an older age group in the Regional Club League, and wanting to play age appropriate for State Cups, will be seeded higher than teams in their appropriate age group. If multiple teams are playing up, those teams will be seeded based on their standings in the older age group.
- After the registration deadline has passed, a blind draw will be conducted to schedule all unseeded teams into the Play-in. Play-in games will not be an aggregate format. The number of Play-In games is contingent on the number of teams contesting for participation in the US Youth Soccer Washington State Championships in each gender/age group that utilizes the Play-In format.
- Play-In games must be played on the weekends scheduled by Washington Youth Soccer. If both teams agree to rescheduling a game, the game must be played PRIOR to, but not after, the date it was originally scheduled.
- Teams progressing to the appropriate Washington Youth Soccer State Cup will have their application updated accordingly by Washington Youth Soccer. Withdrawals from State Cup play after State Cup Play-In will result in ineligibility for all State Cup play the following year and Association fines as applicable.
- If applicable, the Play-in format will be utilized in the boys and girls ages U12-U18 in the Championships and boys and girls in the U12-19 in the Challenge Cup. Age groups younger than U12 will not utilize a Play-In format.
- The Founders Cup will not utilize a Play-In format.

WASHINGTON YOUTH SOCCER

**CONFLICT OF INTEREST
DISCLOSURE FORM**

This form must be filed annually by all specified parties, as identified in the Washington Youth Soccer Conflict of Interest Policy.

_____ I have no conflict of interest to report

_____ I have the following conflict(s) of interest to report:

The undersigned, by their affixed signature, affirm that he/she:

- a. has received a copy of the Washington Youth Soccer Conflict of Interest Policy;
- b. has read and understands the Conflict Policy;
- c. has agreed to comply with the Conflict Policy; and
- d. understands that Washington Youth Soccer is a charitable organization and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

Signature

Date

Print Name

ETHICS (ET)

WASHINGTON YOUTH SOCCER OPERATING CODE OF ETHICS

Purpose

As a member, referee, administrator, volunteer, paid staff, parent and/or legal guardian, I understand that the purposes of this policy are to protect the integrity of the Washington Youth Soccer organization's decision-making process, to enable our constituencies and the public to have confidence in our integrity and to protect the reputations of all members, referees, administrators, volunteers, paid staff, parents and/or legal guardians.

Communication

As a member, referee, administrator, volunteer, paid staff, parent and/or legal guardian, I understand the need to communicate openly and keep the appropriate parties in the communications loop. I understand that in most cases, the best form of communication is directly with the other party. I commit to communicate with the appropriate starting level of authority (i.e. individual, coach, team, club, Member Association, District, State). I will exhaust all options for communicating directly with the individual or group involved in a problem before moving to the next higher level of authority. I will not circumvent communicating with the proper lines of authority by communicating directly with a higher level of authority before exhausting all options with the appropriate level of authority.

I will respect and support the established communications process and will not engage in communications designed to circumvent, undermine, sabotage or keep appropriate parties out of the communications loop.

Competition

I will ensure that I understand the Rules of Competition and seek to ensure that everyone involved adhere to the letter, intent and spirit of the Rules of Competition. It is my responsibility to understand both the intent and application of the Rules of Competition. I will not place my personal interests above the mission and goals of Washington Youth Soccer.

While the concept of rivalry is wholly embraced, it is one of my responsibilities to ensure that it not take precedence over exemplary professional conduct. I understand that my attitude and conduct towards others should at all times be respectful, controlled and professional. I also understand that it is unacceptable to have any verbal altercation with an official, opposing coach, team or parents before, during or after a game.

Conflict of Interest

The standard of behavior at Washington Youth Soccer is that all members, referees, administrators, volunteers, paid staff, parents and/or legal guardians scrupulously avoid conflicts of interest between the interest of Washington Youth Soccer on one hand, and personal, professional and/or business activities of the other. This includes avoiding potential and actual conflicts of interest, as well as perception of conflicts of interest.



ETHICS (ET)

In the course of meetings or activities, I will disclose any interest in a transaction or decision where (including my business or other nonprofit affiliations), my family and/or my significant other, employer or close associate will receive a benefit or gain. I understand that a conflict of interest will result in my removal from the meeting or activity and potentially from Washington Youth Soccer membership.

Governing and Operating Documents

As a member, referee, administrator, volunteer, paid staff, parent and/or legal guardian, I understand my responsibility to thoroughly acquaint myself with Washington Youth Soccer's Operating and Governing Documents and demonstrate a working knowledge of these documents. I understand my responsibility to follow and enforce all Washington Youth Soccer and Member Association bylaws, policies, procedures and rules at all times. This includes adhering to the letter, intent and spirit of the documents.

I will respect and support the spirit and intent of the documents and will not engage in activities designed to undermine or sabotage the documents. I understand that there is an established process for making changes to the documents and I commit to follow those processes if I desire to make a change to the documents.

Health and Nutrition

As a member, referee, administrator, volunteer, paid staff, parent and/or legal guardian, I understand my responsibility to be educated about sports nutrition, fitness and health.

I also understand that Washington Youth Soccer is committed to a smoke free environment. As such, I will avoid the use of tobacco and tobacco related products at Washington Youth Soccer competitions, events and related activities.

Support of Washington Youth Soccer

I will support Washington Youth Soccer by considering myself a "trustee" of the organization and will do my best to ensure that I will approach all Washington Youth Soccer issues with an open mind, prepared to make the best decision for everyone. I will respect and support a majority decision and will not engage in activities designed to undermine or sabotage a decision once it is made. I understand that there is an established process for changing a decision and commit to follow those processes if I desire to change a decision.

I understand that I have a responsibility to promote the game of soccer to the public in a positive manner. When in public, on e-mail, blogs, websites, and all social media, my comments and critiques of governing bodies, members, referees, administrators, volunteers, and paid staff shall be constructive.

I commit to conduct myself in a professional, respectful manner when in public and representing an individual, team, club, Member Association, District and Washington Youth Soccer. I will also strive to assist others in conducting themselves in a professional, respectful manner when in public and representing their team, club, Member Association, District and Washington Youth Soccer.



ETHICS (ET)

Suspension and/or Revocation

I understand that failure to follow the Washington Youth Soccer Operating Code of Ethics will result in ethics charges being filed against me and may result in suspension from involvement with Washington Youth Soccer or revocation of my membership with Washington Youth Soccer.

I understand that this Code of Ethics is meant to supplement good judgment, and I will respect its spirit as well as its wording.

By signing below, I state that I have read the forgoing, fully understand the code of ethics set forth therein, and agree to abide by said code of ethics of Washington Youth Soccer

DATED this ____ day of _____, 20__.

By: _____

Position: _____

