Washington Youth Soccer
500 S. 336th Street, Suite #100 · Federal Way, Washington 98003-6389
PHONE (253) 4-SOCCER · FAX (253) 925-1830 · TOLL FREE 1-877-424-4318
www.wsysa.com

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District 3 Commissioner

Kasey O' Leary
District 4 Commissioner

Troy Maxcy
District 5 Commissioner

Mike Terris
District 6 Commissioner

Ken Phillipson
District 7 Commissioner

Washington Youth Soccer Office

Todd McGann
Executive Director, COO

Dave Schumacher
Coaching Director

Brenda N. Heintz
Office Manager

Washington Youth Soccer Board of Directors Meeting
September 14, 2008 Minutes

CALL TO ORDER

Doug Andreassen called a special meeting of the Board to order at 10:35 am at the Summit Inn on Snoqualmie Pass to consider changes to Washington Youth Soccer's organizational structure that recognizes the changing needs of the organization from a grassroots volunteer managed association to a professionally staffed organization delivering year-round programming to over 125,000 youth soccer players annually.

ROLL CALL

President, Doug Andreassen
1st VP Administration, Laurie Myers
Treasurer, George Maitland
Secretary, Cynthia Spencer
VP Competition, Gail Zimbelman
VP Recreation, Bryan Vasbinder
District 1 Commissioner, Jan Phillips
District II Commissioner, Larry Mana'O
District III Commissioner, Stu Snow
District V Commissioner, Troy Maxcy
District VI Commissioner, Mike Terris
District VII Commissioner, Ken Phillipson
Executive Director, Todd McGann

Absent:
VP Development, Dave Miller
District IV Commissioner, Kasey O'Leary

Guests:
Jan Glick, Jan Glick & Associates
Yolanka Wulff, Jan Glick & Associates

PURPOSE OF THE SPECIAL MEETING

1) AUTHORIZE A PRELIMINARY PLAN FOR A NEW ORGANIZATIONAL AND GOVERNANCE STRUCTURE.

A motion was made and seconded to change the structure of the organization to adopt the following summary statement and framework of proposed changes:

The goal of the Board is to propose a change in structure of the organization to the Council that will allow Washington Youth Soccer to separate governance functions from operating functions, thereby strengthening both.

Affiliates:

FIFA

US Soccer Federation

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The proposal is:

The Board of Directors will be responsible for governance functions including:

- Leadership development (board and executive director)
- Audit
- Finance & Budget
- Fundraising
- Strategic Planning
- Selecting and evaluating the Executive Director

The Commissioners and Executive Director will be responsible for deciding and implementing operations.

A special Council Meeting will be held on November 8, 2008 at a location to be determined to explain the intent of the changes and the benefits to our membership. The intent is to propose Bylaw changes to implement this proposal within 24 months.

Motion passed unanimously.

The new organizational structure will be:

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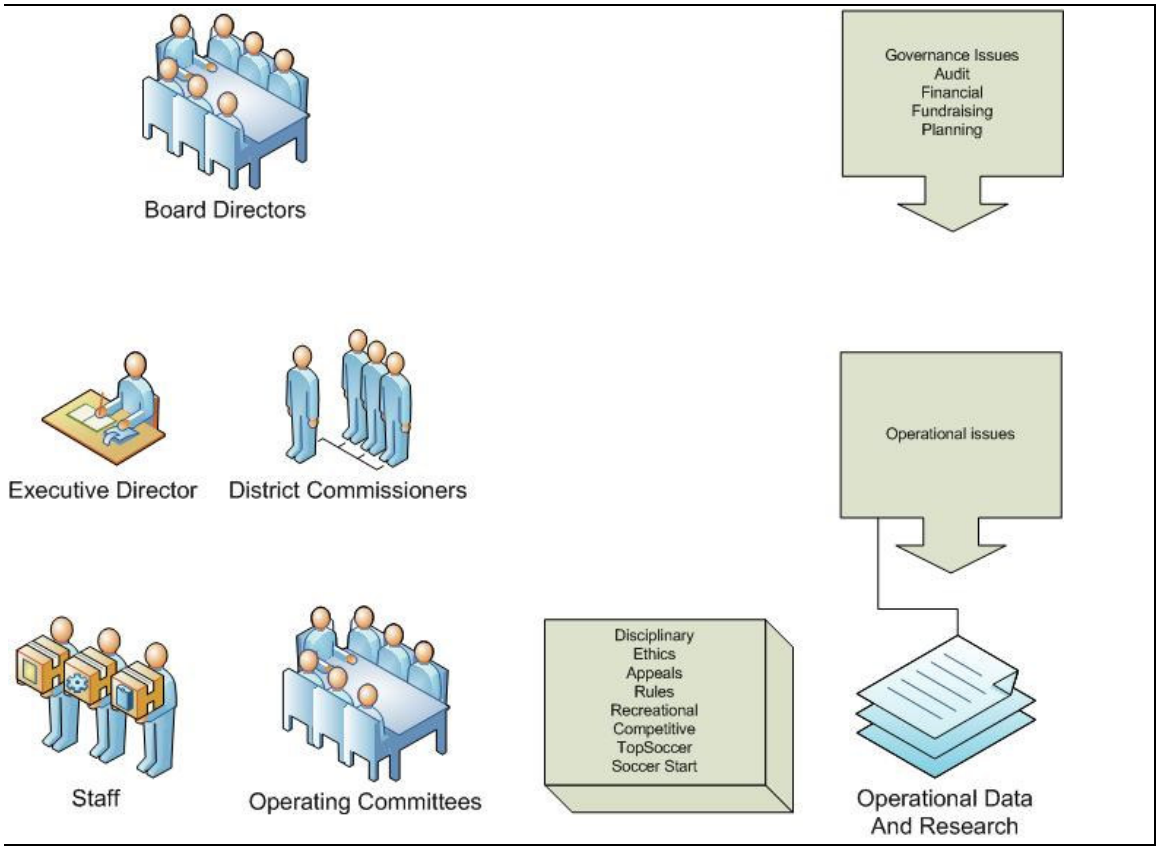

The structure will include reduce the current 23 standing committees to the following proposed operating committees that will be staffed with volunteers and supported by staff and/or consultants:

- Disciplinary
- Ethics
- Appeals
- Rules
- Recreation
- Competition
- TopSoccer
- Soccer Start
- Mediation

The Operating Committees will provide input and help frame operating issues and policies. Staff support will be provided to research and draft proposals identified by the Operating Committees and/or District Commissioners.

The Executive Director will be responsible for implementing all operational matters and proposing programmatic policy solutions. The Commissioners shall provide program

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policy guidance on such decisions to the Executive Director. The District Commissioners and the Executive Director are the body that has final decision making authority on programmatic policy matters

District Commissioners can serve in the following additional roles, aligning their skills and interests to improve member representation:

- (Board of Directors) Strategic Planning Committee
- Operational Committees

To insure that the board members have the skills and experience to fulfill these governance functions, the Bylaws would be changed so that a) the members would vote to elect the board members, b) the board would be responsible for proposing a slate of board nominees, and c) the board would elect the officers.

To carry out the changes described above, duties and responsibilities will be assigned as follows:

- CEO function shifts from Board President to Executive Director
- Board members to be elected by member associations based on Board-proposed slate. Nominees selected based on governance skills (fundraising, financial, governance, public relations, audit, planning).
- Board Officers will be selected by the Board based upon individual skills of the members
- Proposed board members must meet criteria that ensure soccer passion and connection (e.g., parents of current players or participate in soccer as coach, referee or administrator)
- Board must include geographical and ethnic diversity.
- Strategic Planning Committee will be established with representation from Commissioners, Board and Staff (6 people) to ensure planning reflects knowledge of how to deliver soccer programs. This will be a standing committee designated in the Bylaws and reporting to the Board of Directors.
- Executive Director will provide monthly reports to the Board of Directors regarding operations and program delivery.
- Executive Director will be evaluated by the Board and Commissioners with input from staff and operating committees (360 degree evaluation).
- 360 degree evaluations all around: Staff, Operating Committees, Commissioners and Board.

2) AUTHORIZE THE STATE REFEREE COMMITTEE (SRC) TO OPEN A NEW BANK ACCOUNT AT WELLS FARGO BANK

George Maitland informed the Board that the SRC bank account balance currently exceeds $100,000. Therefore, the SRC requested authorization to open bank accounts at Wells Fargo Bank to protect assets from potential risk of holding uninsured

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balances above the FDIC insurance levels.

It was moved and seconded to authorize the SRC to open a second bank account requiring two signatures on all withdrawals at Wells Fargo Bank.

Motion passed unanimously.

ADJOURNMENT

With no further business, meeting was adjourned at 11:07 am.

Respectfully submitted,

Cynthia J. Spencer
Secretary
Washington Youth Soccer

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