

EXECUTIVE OFFICE

Chief Executive Officer – Terry Fisher

- Staff meeting
- Spokane soccer discussions with staff
- Skagit Youth Soccer Association review with staff
- Girls Olympic Development Program conference call
- Risk management discussions process
- Planning for Registrars Summit June 8th
- Planning for Board of Directors meeting May 17th
- Planning for Annual General Meeting May 18th
- Planning for awards luncheon May 18th
- Budget Review with staff
- Planning for Elite Player Development event at University of Puget Sound
- Coaching education meetings and review with staff
- *Soccer for Success* review with staff
- Cups Review and regional Tournament planning and review
- Planning for US Soccer AGM in Washington DC
- Region IV conference call
- Marketing meetings with staff
- Discussions with Varsity Communications—planning
- Regional Club League meetings with staff
- Discussions with Washington Youth Soccer attorneys
- Registration review for 2012-2013 with staff- invoicing
- Member Services review and discussions

TECHNICAL DEPARTMENT

Technical Director – Timo Liekoski

- Continuing work with the skills test
- Coordinating coaching staff for May event
- Staffing EPD Event and teams

Director of Coaching Education – Shannon Murray

- No Report Submitted

Program & Event Manager – Lacey Schreiner

Elite Player Development

- Finalizing numbers for University of Puget Sound
- Planning and finalizing coaching sessions schedule
- Working with Dr. Morris to finalize guest speaker sessions
- Tracking all registration and RSVP's
- Re-staffing the boys '99 team

Coaching Education

- Training Alex Murray the new technical intern
- Certificates, rosters, and profitability reports for Whidbey, TCYSA, Auburn
- Scheduling and planning for the Starfire course
- New coaching education gear

Competition Development Manager – Matt Moran

- Finalizing Golazo Best XI for U10-U11 and U12-U14 Division 2 of Challenge Cup
- Communications to U12-U14 State Championships and Challenge Cup teams
- Communications to sponsors, staff, facility, merchandiser, etc.
- Preparing teams going to Regionals

Competitive Programs & Business Practices Advisor – Todd Lincoln

- Sounders Academy and RCS meeting notes
- Regional Club League planning, Jr Academy

Recreational & Select Programs Coordinator – Kim Calkins

- Responded to general inquiries for Rec/Select/TOPSoccer via phone and email
- Recreational Committee work and follow up
- Met with Recreational Chair
- TOPSoccer Committee Meeting
- Region IV Recreational Task Force Meeting
- TOPSoccer June 9 coaching summit preparation and communications
- Hall of Fame preparation
- Web updates – Select & TOPSoccer
- Soccer for Success - coach
- Review league rules for Association
- Annual General Meeting preparation
- Recreational article for *PlayOn!*

MEMBER SERVICES & OUTREACH DEPARTMENT

Organization and Member Services Director – Hillary Beehler

- No Report Submitted

Community and Outreach Program Manager – Ellie Lipton

- Interviewed coaches for *Soccer for Success*
- Oversaw *Soccer for Success* program sites
- Substitute coached at *Soccer for Success* program sites
- Family Engagement Events
- Planning for June Friendship Tournaments

Region 5 Director of Member Services – Ron Witherup

- Portland Metro League spring wrap up and fall planning
- Tournament support for area clubs
- Tryout support for area clubs
- Annual General Meeting preparations
- Soccer Operations Committee activities

Administrative Assistant – Maria Zuniga

- Risk Management
- *Soccer for Success* Administrative Support
- *PlayOn!* translations
- State Cup onsite support

MARKETING & COMMUNICATIONS DEPARTMENT

Marketing & Events Manager – Kristen Phillips

- Managed social media
- Web slides posted to website
- Web updates as needed
- Updated sanctioned tournaments on the website
- Of the Year Awards communications
- Annual General Meeting communications and planning
- Awards Luncheon planning
- Edited Annual Report content for Annual General Meeting
- Finalizing event details with Embassy Suites
- State Cup support