
EXECUTIVE OFFICE

Chief Executive Officer – Terry Fisher *Out of Office 8.7.12*

- Recreational and select meetings with staff
- Referee Development meeting
- Budget meetings with staff
- Human Resources meetings
- Technology Review status with staff
- Korrio meeting with staff
- Community projects meetings with staff
- *Soccer for Success* planning meetings
- Region IV reorganization meetings with staff
- Fall Season 2012 Kickoff plans with staff
- Regional Club League meetings with staff

TECHNICAL DEPARTMENT

Director of Youth Development – Darren Sawatzky

- Elite Player Development training/Competition schedule
- Elite Player Development coaching slate
- Elite Player Development tryouts
- Technical meeting
- Cascadia league structure

Technical Administrator – Kimberly Grant

- Out of Office 8.6.12 to 8.10.12

Competition Development Manager – Matt Moran

- Finalizing State Cup 2012/2013 Calendar
- Launched State Cup survey and compiled results
- Research for Washington Youth Soccer History Book
- Researching vendors for awards
- Learning e-Travel and Tournament Sanctioning process

Competitive Programs & Business Practices Advisor – Todd Lincoln

- Regional Club League Director of Coaching Meeting
- Regional Club League Scheduling
- Office Server Configuration Order
- Phone System Revision

Recreational & Select Programs Coordinator – Kim Calkins

- Membership Registration
- Association Meeting Outreach
- Recruiting *Soccer for Success* Coaches
- Reviewing Technical Zone content for web change
- Continuing to reach out for meetings across the state with Districts, Associations and Clubs

Apparel & Programs Specialist – Serwaah Fordjour

- Out of Office 8.1.12 to 8.22.12

MEMBER SERVICES & OUTREACH DEPARTMENT

Organization and Member Services Director – Hillary Beehler

Member Services:

- Answered phone calls and emails to put members in touch with staff members for more assistance
- Answered questions about operating and governing documents for board members
- Scheduled interviews for the Feasibility Study via phone and email
- Coordinated content editing for Feasibility Study materials
- Worked with various Association and District board members to address bylaws questions
- Compiled materials for upcoming Board of Directors meeting

Meetings

- Attended NTEN Nonprofits and Data Summit

Member Services & Outreach Coordinator – Heather Turney

Soccer for Success

- Field Applications
- Coach Recruitment and Hiring
- School Meetings
- Partner Meeting with American Heart Association

TOPSoccer

- TOPSoccer Jamboree Development
- Donation Development
- Coach and Admin Training Oversight

Region 5 Director of Member Services – Ron Witherup

- Portland metro league
- Local tournament support
- Merger activities (club/association)
- AYSO meetings
- Gorge soccer club meetings

MARKETING & COMMUNICATIONS DEPARTMENT

Marketing & Events Manager – Kristen Phillips

- Updated Club/Association contact information in website directory
- Managed social media
- Updated the Event Calendar
- Created content for Sports Authority/Sounders FC Tickets/UW Women's Game email blast
- Final edits of August PlayOn! – sent on August 8th
- Created content for the Seattle Super Soccer Dribble – Now Cancelled
- Risk Management Auto Renewal and New Application Processing – Bonzi and Korrio

Webmaster/Graphic Designer – Jinger Hendricks *Out of Office 8.8.12*

- *PlayOn!* graphic created for website homepage
- Seattle Super Double Dribble slide created
- Graphics created for "The History Book"
- Staff/BOD pages updated
- Web updates/edits made