Week in Review for July 22-28, 2013

EXECUTIVE OFFICE

Chief Executive Officer – Terry Fisher

- Staff meeting
- Sponsorship meetings
- Select Committee Conference call
- Budget review with staff
- Risk management review with staff
- US Youth Soccer meetings in Overland Park, Kansas
- National Championships in Overland Park, Kansas
- Meeting with Insurance carriers 2013-2014 plan
- Meeting with Michelle French- female player pathway to US National team
- Cup review and planning 2013-2014 with staff
- Communications planning review 2013-14
- EPD/ODP planning with Technical Department
- Preparations for Strategic Planning meeting with BOD August 3, 2013
- Spokane issues and planning
- *Soccer for Success* planning 2013-2014

TECHNICAL DEPARTMENT

Technical Director – Timo Liekoski

- Planning for the future 2013-2014 Season
- Tryouts for the younger pre-academy kids or recommendations
- Working on the final press release and the final documents
- Working on staffing assignments

Director of Coaching Education – Shannon Murray

- Instructor Training - Tuesday July 30th in conjunction with US Soccer “B” License Course
- 2013-2014 Course Scheduling

Program & Event Manager – Lacey Schreiner

Elite Player Development:

- Planning for the future 2013-2014 Season
- Tryouts for the younger pre-academy kids or recommendations
- Working on the final press release and the final documents
- Working on staffing assignments

Coaching Education:

- KYSA “D” License
- Tracking of all payments, etc.

Director of Marketing & Competitions – Matt Moran

- Met with 2 new potential sponsors
- Met with sponsor regarding renewal
- Set dates for 13/14 State Cups
- Worked on Golazo Street Soccer Cup
- Communicated with US Youth Soccer on their Rule 201 regarding new policy on player registration

Competitive Programs & Business Practices Advisor – Todd Lincoln

- Out of Office

Recreational & Select Programs Coordinator – Kim Calkins

- Responded to membership questions via phone and email
- Recreational Planning for fall season and assistance with Association programming
- Select ongoing work and discussions regarding levels of play and competition models
- Select steering committee structure discussions and formatting with D6
- Select Subcommittee meeting
- Spokane - new Association meetings
- Spokane - Recreational and Select discussions
- Select sponsorship teams within RCL
- TOPSoccer Committee Chair meeting
- TOPSoccer outreach for new program facility with Board member
- WA Youth Advisory Board criteria work
- Communications and press releases throughout National Championship Cup

MEMBER SERVICES & OUTREACH DEPARTMENT

Organization and Member Services Director – Hillary Beehler

Member Services:

- Answered phone calls and emails to put members in touch with staff members for more assistance
- Risk management launch and related tasks
- Worked with staff and local volunteers to update pages in the Club Directory
- Contacted member organizations in Eastern WA about visits to local meetings
- Shipped membership cards for 2013-2014 seasonal year

Community and Outreach Program Manager – Ellie Lipton

- *Soccer for Success* newsletter
- Interviews for potential *Soccer for Success* coaches
- Mandatory AmeriCorps Supervisor Training
- US Soccer Foundation National Coaches Training in Washington D.C.

Region 5 Director of Member Services – Ron Witherup

- Portland Metro League Planning
- Portland Timbers League Planning
- Various Club Meetings
- SOC Business
- Local area tournament support
- Rec Cup Planning

Administrative Assistant – Maria Zuniga

- Risk Management
- E-Travel

MARKETING & COMMUNICATIONS DEPARTMENT

Marketing & Events Manager – Kristen Phillips

- Out of Office 7.15.13 to 7.22.13