

EXECUTIVE OFFICE

Chief Executive Officer – Terry Fisher

- Staff Meeting
- Preparations for US Youth Soccer workshop in Indianapolis
- Plan review for Annual Player Fee Meeting
- Preparations for BOD meeting Jan 25
- Meeting with SSCYA and North County YSA
- Marketing Meetings
- Review 2012 audit
- Preparations for Mike Ryan Memorial at UW
- Cup Review and Planning 2013
- Soccer for Success Review and 2013 Planning
- Top Soccer review with staff
- Coaching Education planning and review
- Human Resources meetings with staff

TECHNICAL DEPARTMENT

Technical Director - Timo Liekoski

- Region IV ODP Championships Las Vegas
- · Coaches and players meeting in Las Vegas

Director of Coaching Education – James Charette

- WA Youth Soccer new course content
- RDO Process and Procedures
- Preparation for WA Youth Soccer US Soccer Instructor Workshop
- Prepare and deliver US Soccer "D" course, January 11-13
- Pairing "D" License candidates with coaching mentors
- US Soccer continuing education

Program & Event Manager – Kimberly Grant

Region IV ODP Championships

Competition Development Manager – Matt Moran

- Met with two potential sponsors
- Organizing a sponsor summit
- State Cups schedules, web updates, disciplinary review, awards, sponsorship deliverables
- Tournament sanctioning and communication with Tournament directors

Competitive Programs & Business Practices Advisor – Todd Lincoln

No Report Submitted

Recreational & Select Programs Coordinator - Kim Calkins

- Responded to general Recreational & Select inquiries via phone and email
- · Recreational scheduling, meetings with individual committee members & forum scheduling
- Region IV Recreational Task Force initiative setting conference meeting
- TOPSoccer administrative tasks and work with committee
- Select Subcommittee scheduling and meeting with individual members



MEMBER SERVICES & OUTREACH DEPARTMENT

Organization and Member Services Director - Hillary Beehler

Member Services:

- Answered phone calls and emails to put members in touch with staff members for more assistance
- Meetings with staff to plan for the Annual Player Fee Meeting
- Reached out to various member organizations about attendance at future meetings
- Contacted Member Associations currently non-compliant with nonprofit legal statuses, on behalf of the Membership Advisory Committee
- Contacted member organizations regarding web directory updates for board members and staff

Meetings:

- Attended meeting with North County Youth Soccer Association, South Snohomish County Youth Soccer Association, and Sno-King Youth Soccer Club
- Presented information on the Membership Advisory Committee and nonprofit requirements at the District 3 meeting

Community and Outreach Program Manager – Ellie Lipton

- Hosted 3 Family Engagement Events at Soccer for Success program sites
- Wrote the Social Innovation Fund sub-grantee profile
- Interviewed coaches for Soccer for Success
- Organized and prepared for the remaining Family Engagement Events

Region 5 Director of Member Services – Ron Witherup

- Portland Metro League Administration
- Soccer Operation Committee meeting preparation
- Merger meetings with Pacific SC

MARKETING & COMMUNICATIONS DEPARTMENT

Marketing & Events Manager - Kristen Phillips

- Updated Club/Association contact information in website directory
- Web updates as needed
- Managed social media
- Annual Player Fee Meeting preparation
 - Managing RSVP database
 - Event logistics
- Web slides posted to website
- Web updates as needed
- Updated sanctioned tournaments on the website
- American Eagle website training
- Varsity Communications meeting